



**APPLICATION FOR EMPLOYMENT AS TEACHER / AANSOEK OM BETREKKING AS ONDERWYSER**

- \* **Note that all fields (rows and columns) are compulsory and that incomplete applications will be disqualified /**  
**Neem kennis dat alle velde (rye en kolomme) is verpligtend en onvolledige aansoeke sal afgekeur word.**  
Please use a black ball point pen and print in block letters / Gebruik asseblief 'n swart balpuntepen en voltooi in drukskrif.
- \* Complete a separate form for each post / Voltooi 'n afsonderlike vorm vir elke pos.
- \* Place an "x" in the block wherever applicable / Dui aan met 'n "x" waar van toepassing.

<b>A. PARTICULARS OF POST APPLIED FOR BESONDERHEDE VAN POS WAARVOOR AANSOEK GEDOEN WORD</b>												
1.	Gazette / Advertisement (Date): Gazette / Advertensie (Datum):											
2.	Post Number: Posnommer:											
3.	Post Description: Posbeskrywing:											
4.	Name of Institution/School: Naam van Inrigting/Skool:											
5.	District: Distrik:											
<b>B. PERSONAL PARTICULARS PERSOONLIKE BESONDERHEDE</b>												
1.	Surname: Van:				2.	Maiden Name: Nooiensvan:						
3.	First Names: Name:											
4.	Date of Birth: Geboortedatum:			5.	Identity Number: Identiteitsnommer:							
6.	Salary/Persal number: Salaris/Persalnommer:			7.	SACE Registration No: SARO Registrasienommer:							
8.	Are you a South African Citizen? Is u 'n Suid Afrikaanse Burger?							YES JA	NO NEE			
9.	Citizenship (foreigners only): Burgerskap (slegs buitelanders):											
10.	Do you have a valid work permit? (foreigners only): Het u 'n geldige werkspermit? (slegs buitelanders):				YES JA	NO NEE	11.	Expiry Date Vervaldatum				
12.	Gender: Geslag:		MALE MANLIK	FEMALE VROULIK	13.	Marital Status: Huwelikstatus:		SINGLE ENKEL	MARRIED GETROUD	DIVORCED GESKEI	WIDOWED WEDUWEE	
14.	Race: Ras:		AFRICAN AFRIKAAN	COLOURED KLEURLING	INDIAN INDIËR		WHITE BLANK		OTHER ANDER			
15.	State of Health: Gesondheidstoestand:			GOOD GOED	FAIR GEMIDDELD			POOR SWAK				
16.	Do you have a disability? Het u enige ongeskiktheid?							YES JA	NO NEE			
17.	Do you have any physical and/or mental defects or diseases? (if yes, furnish particulars) Het u enige fisiese en/of geestelike ongesteldheid of siektes? (indien ja, staaf besonderhede)							YES JA	NO NEE			
18.	Have you been convicted or found guilty of a criminal offence (including an admission of guilt)? (if yes, furnish particulars) Was u al ooit voorheen skuldig bevind aan enige kriminele oortreding (insluitend 'n skuld erkenning)? (indien ja, staaf besonderhede)							YES JA	NO NEE			
19.	Do you have any pending criminal case against you? (if yes, furnish particulars) Het u enige kriminele sake hangend teen u? (Indien ja, staaf besonderhede)							YES JA	NO NEE			
20.	Have you ever been dismissed from any employment? (if yes, furnish particulars) Was u al ooit voorheen afgedank by enige werk? (indien ja, staaf besonderhede)							YES JA	NO NEE			

21.	Do you have any pending disciplinary case against you? <i>(if yes, furnish particulars)</i> Het u enige dissiplinêre sake hangend teen u? <i>(Indien ja, staaf besonderhede)</i>	YES JA	NO NEE
22.	Have you resigned from a recent job pending any disciplinary against you? If yes, please note that the provisions of section 16B (4), (5) and (6) of the Public Service Act shall apply. Please provide the details of the case. Het u bedank by 'n onlangse werk as gevolg van 'n hangende dissiplinêre saak teen u? Indien wel, neem asseblief kennis dat die voorskrifte soos vervat in artikel 16B (4), (5) en (6) van die Staatsdienswet sal geld.	YES JA	NO NEE
23.	Postal Address: Posadres:	Postal Code: Poskode:	
24.	Permanent Residential Address: Permanente Woonadres:	Postal Code: Poskode:	
	Tel (Home/Huis):	Tel (Work/Werk):	
	Cell / Sel:	Fax / Faks:	
	Email / e-Pos:		
	Preferred method for correspondence: Gewenste kommunikasie middle:	Post / Pos	Email / e-Pos Fax / Faks

<b>C.</b>	<b>LANGUAGE PROFICIENCY: Indicate "GOOD", "FAIR" or "POOR"</b> <b>TAALBEVOEGDHEID: Dui aan "GOED", "GEMIDDELD" of "SWAK"</b>					
	English Engels	Afrikaans	Setswana	IsiXhosa		
Speak Praat						
Read Lees						
Write Skryf						

<b>D.</b>	<b>GIVE FULL DETAILS OF YOUR QUALIFICATIONS</b> <b>VERSKAF VOLLEDIGE BESONDERHEDE AANGAANDE U KWALIFIKASIES</b>				
Qualification Kwalifikasie	Major Subjects Passed Hoofvakke Geslaag	Other Subjects Passed Ander Vakke Geslaag	Year Obtained Jaar Verwerf	Name of Institution Naam van Inrigting	
Current Study (Institution and Qualification): Huidige studie (Inrigting en Kwalifikasie):					

<b>E.</b>	<b>EMPLOYMENT DETAILS AND HISTORY</b> <b>WERKS-BESONDERHEDE EN GESKIEDENIS</b>				
1.	Present Employer: Huidige Werkgever:				
2.	Where Stationed: <i>(Name of Institution/School/Other)</i> Standplaas: <i>(Naam van Inrigting/Skool/Ander)</i>				
3.	Current Permanent Post: <i>(Not Acting Posts)</i> Huidige Permanente Pos: <i>(Nie Waarnemende Poste)</i>				
4.	Status: Hoedanigheid:	PERMANENT	TEMPORARY TYDELIK	SUBSTITUTE SUBSTITUUT	PROBATION PROEF
5.	REQV: ROKW:	10 (MATRIC+0)	11 (MATRIC+1)	12 (MATRIC+2)	13 (MATRIC+3) 14+ (MATRIC+4+)

6.	Post Level: Posvlak:	1	2	3	4		
7.	Date appointed to above post level: Datum aangestel in bogenoemde posvlak:						
8.	Date of first appointment as teacher: Datum van eerste aanstelling as onderwyser:						
9.	Are you additional to the current post establishment? Is u addisioneel tot die huidige diensstaat?			YES JA	NO NEE		
10.	Have you at your own request been discharged from the service for one of the following reasons? (if so, indicate the date of close of duty in the space provided): Was u al op eie versoek ontslaan uit diens vir enige van die volgende redes? (indien wel, dui uitdienstredingsdatum aan in beskikbare ruimte):						
	REASON REDE			LAST DATE OF EMPLOYMENT LAASTE DATUM VAN DIENS			
10.1	Premature Retirement Voortydige Aftrede	YES JA	NO NEE				
10.2	Medical Board Mediese Ongeskiktheid	YES JA	NO NEE				
10.3	Resignation Bedanking	YES JA	NO NEE				
10.4	Voluntary Severance Package Vrywillige Skeidingspakket	YES JA	NO NEE				
11.	SERVICE HISTORY : (In Chronological Order – First year of service to current year of service) VERSLAG VAN DIENSJARE: (In Kronologiese Volgorde – Eerste jaar van diens tot laaste jaar van diens)						
	School/Institution/Other Skool/Inrigting/Ander (Including current school/employer) (Insluitende u huidige skool/werkgewer)	Position Held Pos Beklee	Post Level Pos- vlak	Exact Date of Service Presiese Datum van Diens		Reasons For Leaving Redes Vir Uitdienstreding	
				From To			
				MM	YY	MM	YY
	If you were previously employed in the Public Service/Education Department, indicate whether any condition exist that prevents your reappointment: Indien u voorheen in die Staatsdiens/Onderwys Department werksaam was, dui aan of daar enige voorwaardes bestaan wat u verhoed om weer her-aangestel te word:					YES JA	NO NEE
	If yes, provide the name of the previous employing department: Indien ja, voorsien die naam van die vorige departement waar u werksaam was:						
12.	TEACHING EXPERIENCE ONDERWYSERVARING						
12.1	PRIMARY SCHOOL (GRADES R TO 7) PRIMÊRE SKOOL (GRADE R TOT 7)						
	Phase (ECD/Int/Sen) Fase (VKO/Int/Sen)	Subject Vak	Grades Grade	From		To	
				MM	YY	MM	YY
	TOTAL NUMBER OF YEARS PRIMARY SCHOOL EXPERIENCE TOTALE AANTAL JARE PRIMÊRE SKOOL ONDERVINDING						

12.2	HIGH SCHOOL (GRADES 8 TO 12) HOËRSKOOL (GRADE 8 TOT 12)					
Phase (Sen/FET) Fase (Sen/VOO)	Subject Vak	Grades Grade	From		To	
			MM	YY	MM	YY
TOTAL NUMBER OF YEARS HIGH SCHOOL EXPERIENCE TOTALE AANTAL JARE HOËRSKOOL ONDERVINDING						

13	OTHER EXPERIENCE ANDER ONDERVINDING					
Name Of Employer Naam Van Werkgewer	Position Held Pos Beklee	Post Description Posbeskrywing	From		To	
			MM	YY	MM	YY
TOTAL NUMBER OF YEARS OTHER EXPERIENCE TOTALE AANTAL JARE ANDER ONDERVINDING						

<b>F.</b>	<b>REFERENCES VERWYSINGS</b>		
Name Naam	Relationship to you Verwantskap met u	Telephone Number Telefoonnommer	

<b>G.</b>	<b>DECLARATION</b>
<p>I declare that the information provided (including any attachments) is true, complete and correct to the best of my knowledge. I understand that any false or misleading information supplied will lead to my application being disqualified or my discharge if I am appointed.</p> <p>Ek verklaar dat inligting wat verskaf word (insluitende enige aanhangsels) na die beste van my wete waar, volledig en korrek is. Ek verstaan dat enige vals of misleidende inligting wat verskaf word, daartoe sal lei dat my aansoek gediskwalifiseer word of dat ek ontslaan mag word indien ek aangestel word..</p>	
<hr/> <b>SIGNATURE OF APPLICANT HANDTEKENING VAN AANSOEKER</b>	<hr/> <b>DATE DATUM</b>