

DEPARTMENT OF CORRECTIONAL SERVICES

The Department of Correctional Services is an Equal Opportunity Employer and the provisions of the Employment Equity Act will be taken into consideration in filling of these advertised posts. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. In support of this strategy applicants need to indicate race, gender and disability status on the application forms/CV.

**APPLICATIONS**

- : Send your complete application to:
- Eastern Cape Region:** The Regional Commissioner Eastern Cape. Recruitment Section, P/Bag X9013, East London or hand deliver at: Moore Street, Block E Ocean Terrace Quigney, East London, 5211 or you can email your application to ECHRM@dcs.gov.za. Contact persons: Ms Myataza Z Tel No: (043) 706 7866/ Ms Mguqudo N (043) 706 7882/ Mr Ndonyela N (043) 706 7883.
- Free State And Northern Cape Region:** The Regional Commissioner Free State and Northern Cape, Recruitment Section, P/Bag X20530, Bloemfontein, 9300 or hand deliver at: 103 Zastron Street, Agrimed Building, Bloemfontein, 9300 or you can email your application to FSNCHRM@dcs.gov.za. Contact persons: Ms Mkuni NJ Tel No: (051) 404 0268/ Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B (051) 404 0283.
- Gauteng Region:** The Regional Commissioner Gauteng, Recruitment Section, P/Bag X393, Pretoria, 0001 or hand deliver at: 1077 Forum East Building, Arcadia Street, Hatfield or you can email your application to GPHRM@dcs.gov.za. Contact persons: Mr Masango SS Tel No: (012) 420 0173/ Ms Feni SAP (012) 420 0173/ (012) 420 0179.
- National Head Office:** Department of Correctional Services, Post Advertisement Section, Private Bag X136, Pretoria, 0001 or hand deliver at: 124 WF Nkomo Street, Poyntons Building, Cnr WF Nkomo and Sophie De Bruyn Street, Pretoria, 0001 (Previous: Cnr Church and Schubart Street) or you can email your application to NationalOfficeHRM@dcs.gov.za. Contact persons: Mr Y Naidoo Tel No: (012) 307 2079 / Ms TP Ngobeni (012) 305 8589.
- Kwa-Zulu Natal Region:** The Regional Commissioner: Kwa-Zulu Natal, Recruitment Section, P/Bag X9126, Pietermaritzburg, 3201 or hand deliver at: Correctional Services, Eugene Marais Road, Napierville, Pietermaritzburg, 3201 or you can email your application to KZNHRM@dcs.gov.za. Contact persons: Ms Mchunu GJ Tel No: (033) 355 7386/ Ms Mkhize AL (033) 355 7370/ Mr Khumalo SB (033) 033 355 7368.
- Limpopo, Mpumalanga And North West Region:** The Regional Commissioner Limpopo, Mpumalanga & North West, Recruitment Section, P/Bag X142, Pretoria, 0001 or hand deliver at: Cnr Johannes Ramokhoase (Proes) & Paul Kruger Street, 196 Masada Building, 09th Floor, Pretoria, 0001 or you can email your application to LMNHRM@dcs.gov.za. Contact persons: Mr Ziqubu Z Tel No: (012) 306 2025/ Ms Nomvela PM (012) 306 2033/ Ms Lekhuleni TD (012) 306 2034.
- Western Cape Region:** The Regional Commissioner Western Cape, Recruitment Section, P/Bag X14, Goodwood, 7459 or hand deliver at: Peninsula Drive, Monte Vista, 7460 or you can email your application to WCHRM@dcs.gov.za. Contact persons: Ms NA Mdladlamba Tel No: (021) 550 6014 / Ms A Reddy (021) 559 7929 / Mr S Sikisazane (021) 558 0108 / Ms NC Sotyibi (021) 558 0518. Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and responsibilities. It is the sole responsibility of an applicant to ensure that their application reaches DCS before the The Department of Correctional Services reserves the right not to fill any of these advertised posts.

CLOSING DATE

: 24 April 2025 at 15h45.

NOTE

: Before you apply: All costs associated with an application will be borne by the applicant. The Department of Correctional Services is an equal opportunity employer. The Department will take into consideration the objectives of Section 195 (1) (i) of the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996) and the Employment Equity Act, 1998 (Act 55 of 1998) in filling of these

vacancies. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. In support of this strategy, applicants need to indicate race, gender and disability status on the application form/CV. Applicants who have retired from the Public Service with a specific determination that they cannot be re-appointed or have been declared medically unfit will not be considered. Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful. Please do not call the department to enquire about the progress of your application. Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records verification. Appointment will be provisional, pending the issue of a security clearance. If you cannot get a security clearance, your appointment will be re-considered/possibly terminated. Fingerprints may be taken on the day of the interview. Applications: Applications must be submitted on the Z83 form (Public Service application form) obtainable from any Public Service department and must be completed in full. Only a detailed CV should be attached to your application form. Only shortlisted candidates will be required to submit certified copies not older than 6 months of qualifications and other related documents on or before the day of the interview. Please send a complete application for the post you apply for on a pdf format, stating the correct reference for the position you are interested in. Requirement for valid driver's licence is not applicable to applicants with a disability.

OTHER POSTS

- POST 12/01** : **PRINCIPAL PSYCHOLOGIST GRADE 1 REF NO: HO 2025/04/05**
 Directorate: Psychological Services
- SALARY** : R1 180 629 per annum, (all-inclusive package)
CENTRE : National Head Office
REQUIREMENTS : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Psychologist in the relevant registration category (Clinical, Counselling, Educational, Industrial or Research Psychology). A minimum of (3) years' experience as a Clinical Psychologist after registration with the HPCSA as a Psychologist. Previous experience working within correctional centres will be an added advantage. Computer literate. Valid driver's licence. Knowledge required: Understanding of the White Paper on Corrections in South Africa and White Paper on Re-mand Detainees. Understanding of Public Service Policy and related legislative framework (Mental Health Care Act, Public Service Act and Regulations, Public Finance Management Act, with emphasis on the Correctional Service Act 111 of 1998 as amended). Competencies and Attributes: Excellent writing and communication skills. Demonstrate people management and administrative skills. Knowledge and ability to conduct research. Knowledge of relevant Correctional Services and Mental Health Acts and other relevant legislations. Ability to train other practitioners and provide such training and supervision in accordance with the requirements of their category of registration and scope of practice. Ability to conduct all aspects of psychological practice and research in accordance with guidelines for professional practice of the HPCSA.
- DUTIES** : Assist the Director in the development, implementation and review of monitoring and evaluation policy, strategy framework and standard operating procedure. Manage the implementation of psychological services and programmes. Assist in the design and implementation of monitoring systems, indicators and frameworks for all psychological programs in the directorate. Coordinate the review of psychology policies and procedures for psychological services. Ensure the development of norms and standards for psychological programmes and services. Coordinate inputs from various regions and write reports. Liaise with regions on the delivery of psychological services and programmes. Provide technical support for psychologists within the regions. Provide performance information related to delivery of services on monthly, quarterly, mid-year and annual basis. Manage training and development of personnel according to agreed training interventions. Provide regular verbal and written feedback (aligned to quarterly performance assessments) to

regions on performance. Supervise, mentor and coach psychologists within the regions on psychological programme. Plan and allocate work responsibilities and processes to control work performance including quality assurance. Management of human resources, finance and assets. Management of performance information.

ENQUIRIES : Mr Y Naidoo Tel No: (012) 307 2079 / Ms TP Ngobeni Tel No: (012) 305 8589
NOTE : Appointment under the Public Service Act.

POST 12/02 : **DEPUTY MANAGER NURSING REF NO: FSNC 2025/04/01**

SALARY : R974 493 per annum, (all-inclusive package)
CENTRE : Free State and Northern Cape region: Kimberley
REQUIREMENTS : Degree/diploma in Nursing or an equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of (9) years appropriate experience in nursing after registration as a Professional Nurse with the SANC. At least (4) years of the period referred to must be appropriate/ recognisable experience at management level. Current registration with the South African Nursing Council as a Professional Nurse. Computer literate. Valid driver's licence. Competencies and Attributes: Policy coordination, communication, financial management, project and programme management, change management, client orientation and customer focus, problem solving and analysis, service delivery innovation, decision making, people management and empowerment, integrity and honesty, confidentiality, good interpersonal relations, understanding of Public Service policy and legislative framework, assertiveness, ability to network and diplomacy.

DUTIES : Monitor and evaluate the performance of Primary Health Care services in line with public health indicators. Set norms, standards and targets with a view to report thereon and to initiate corrective action timeously at an appropriate level. Supervise and ensure the provision of quality comprehensive inmate health care through adequate nursing care. Coordinate, monitor and evaluate the implementation of Primary Health Care (PHC) services and programs to the inmate population. Ensure analysis of health data, formulation and implementation of nursing guidelines, practices, standards and procedures. Management of human resources, finance and assets. Management of performance information.

ENQUIRIES : Ms Mkuni NJ Tel No: (051) 404 0268/ Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B Tel No: (051) 404 0283.

NOTE : Appointment under the Public Service Act.

POST 12/03 : **MEDICAL OFFICER GRADE 1**

SALARY : R949 146 per annum, (all-inclusive package)
CENTRE : Eastern Cape region: Mthatha Ref No: EC 2025/04/01
St Albans Ref No: EC 2025/04/02
Free State and Northern Cape region: Grootvlei Ref No: FSNC 2025/04/02
KwaZulu Natal region: Ebongweni Ref No: KZN 2025/04/01

REQUIREMENTS : Matric/Grade 12 and recognized MBChB with traceable experience in the Health Services environment. Registration as Medical Practitioner with the Health Professional Council of South Africa. Public Health experience will be an advantage. Computer literate. Valid driver's licence. Competencies And Attributes: Knowledge of public health, financial management, communication, project and programme management, transformation management, change management, stakeholder management, problem solving and analysis, service delivery innovation, decision making, people management and empowerment, evaluation skills, integrity and honesty, confidentiality, good interpersonal relations, understanding of Public Service policy and legislative framework, assertiveness and ability to network.

DUTIES : Render basic medical healthcare services to offenders. Provide clinical care and relevant Primary Healthcare Programmes. Render medico-legal services. Maintain good medical practice. Adhere to medical standards. Write reports and keep records. Effectively utilize resources. Provide emergency medical care, including after hours. Refer patients to authorised and recognised healthcare providers. Provide training where necessary. Perform medical procedures. Liaise with internal and external counterparts regarding healthcare delivery. Adhere to departmental policies and orders.

ENQUIRIES : **Eastern Cape region:**
Ms Myataza Z Tel No: (043) 706 7866

Ms Mgugudo N Tel No: (043) 706 7882
 Mr Ndonyela N Tel No: (043) 706 7883
Free State and Northern Cape region
 Ms Mkuni NJ Tel No: (051) 404 0268
 Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B Tel No: (051) 404 0283
KwaZulu Natal region:
 Ms Mchunu GJ Tel No: (033) 355 7386
 Ms Mkhize AL Tel No: (033) 355 7370
 Mr Khumalo SB Tel No: (033) 033 355 7368.
NOTE : Appointment under the Public Service Act.

POST 12/04 : **SOCIAL WORK MANAGER GRADE 1**

SALARY CENTRE : R920 082 per annum, (all-inclusive package)
 : Gauteng region: Johannesburg Ref No: GP 2025/04/01
 Limpopo, Mpumalanga and North West region: Polokwane Ref No: LMN 2025/04/01
 Thohoyandou Ref No: LMN 2025/04/02

REQUIREMENTS : Relevant BA degree in Social Work and a minimum of (10) years appropriate experience in the field of Social Work after registration with South African Council for Social Services Profession. Computer literate. Valid driver's licence. Competencies And Attributes: Conversant with acts, policies and legislation pertaining to social work practice. Understanding of human behaviour social systems, social work intervention, empowerment, confidentiality, time management, listening and interpersonal skills.

DUTIES : Provide needs based social work service of an advanced nature within a defined area/s of specialization with regard to the care, development, correction and after care of offenders through the relevant departmental programmes. Provide mentorship and guidance to senior social workers (specialists) in order to assist them to integrate theory and practice and develop appropriate skills relevant to area of specialization. Monitor, interpret and review legislation and policies to determine whether the legislation and policies are still relevant and complies with current requirements. Develop proposals to change the relevant acts and policies to maintain them and research and develop new policies where required. Facilitate the development and planning of programmes and interventions to render a social work service through the efficient, economical and effective utilization of financial resources in compliance with the PFMA. Manage a social work unit to ensure that an efficient and effective social work service is delivered through the efficient and effective utilization of human resources. Keep up to date and ensure compliance with new developments in the social work / correctional social work field. Plan and ensure that social work research and development are undertaken. Undertake complex social work research. Perform and/or ensure that all administrative functions required in the unit are performed. Management of human resources, finance and assets.

ENQUIRIES : **Gauteng region:**
 Mr Masango SS Tel No: (012) 420 0173
 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
Limpopo, Mpumalanga and North West region:
 Mr Ziqubu Z Tel No: (012) 306 2025
 Ms Nomvela PM Tel No: (012) 306 2033
 Ms Lekhuleni TD Tel No: (012) 306 2034

NOTE : Appointment under the Public Service Act.

POST 12/05 : **PSYCHOLOGIST: GRADE 1**

SALARY CENTRE : R827 211 per annum, (all-inclusive package)
 : **Eastern Cape region:**
 East London Medium A Ref No: EC 2025/04/03
 Sada Ref No: EC 2025/04/04
 St Albans Medium B Ref No: EC 2025/04/05
Gauteng region:
 Boksburg Ref No: GP 2025/04/02
 Kgosi Mampuru II Ref No: GP 2025/04/03] (X5 Posts)
 Johannesburg Ref No: GP 2025/04/04 (X2 Posts)
KwaZulu Natal region:

Empangeni Ref No: KZN 2025/04/02
Durban Medium B Ref No: KZN 2025/04/03
Limpopo, Mpumalanga and North West region:
Thohoyandou Ref No: LMN 2025/04/03

Western Cape region:

Allandale (Haweque) Ref No: WC 2025/04/01
Drakenstein Ref No: WC 2025/04/02
Pollsmoor Ref No: WC 2025/04/03
West Coast Ref No: WC 2025/04/04 (X2 Posts)
Goodwood Ref No: WC 2025/04/05
Voorberg Ref No: WC 2025/04/06

REQUIREMENTS

: Matric/Grade 12 and appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Psychologist. Registration with the Health Professional Council of South Africa (HPCSA) as a Clinical Psychologist. Computer literate. Valid driver's licence. Competencies And Attributes: Financial management. Problem solving and decision-making. Facilitation skills. Plan, organise, lead and control. Change management. Team leadership. Project management. Presentation skills. Conflict management. Report writing. Computer literacy. Training and development. Time management. Confidentiality. Coaching and mentoring. Understanding of the Public Service policy and legislative framework. Service delivery and client orientation. Integrity and honesty. Assertiveness. Ability to network. Influence and impact. Applied strategic thinking. Willingness to travel.

DUTIES

: Render psychological services to inmates, parolees and probationers. Co-ordinate the rendering of psychological services to inmates, parolees and probationers. Liaise with internal and external organizations for the provision of psychological services.

ENQUIRIES

: **Eastern Cape region:**
Ms Myataza Z Tel No: (043) 706 7866
Ms Mgugudo N Tel No: (043) 706 7882
Mr Ndonyela N Tel No: (043) 706 7883
Gauteng region:
Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
KwaZulu Natal region:
Ms Mchunu GJ Tel No: (033) 355 7386
Ms Mkhize AL Tel No: (033) 355 7370
Mr Khumalo SB Tel No: (033) 033 355 7368
Limpopo, Mpumalanga and North West region:
Mr Ziqubu Z Tel No: (012) 306 2025
Ms Nomvela PM Tel No: (012) 306 2033
Ms Lekhuleni TD Tel No: (012) 306 2034
Western Cape region:
Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE

: Appointment under the Public Service Act.

POST 12/06

: **ASSISTANT MANAGER NURSING: PRIMARY HEALTH CARE (PHC)**

SALARY CENTRE

: R715 977 per annum
: **Limpopo, Mpumalanga and North West region:**
Rustenburg Ref No: LMN 2025/04/04
Thohoyandou Ref No: LMN 2025/04/05

National Head Office: Directorate

Core Curriculum (Kroonstad College) Ref No: HO 2025/04/06

REQUIREMENTS

: Diploma/degree in Nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. A minimum of (10) years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of this period must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant speciality. Further, at least (3) years of the period referred to above must be appropriate/recognisable experience at managerial level. Computer literate. Valid driver's licence. Competencies And Attributes:

		Financial management, problem solving, decision-making and facilitation skills. Plan, organize, lead and control. Change Management. Team leadership. Project management. Presentation skills. Conflict management. Report writing, training and development. Time management. Confidentiality. Coaching and mentoring. Understanding of the Public Service policy and legislative frameworks. Service delivery and client orientation. Integrity and honesty. Assertiveness. Ability to network. Influence and impact. Applied strategic thinking. Willingness to travel.
<u>DUTIES</u>	:	Ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner, including the overall management of nursing services (i.e. operational, HR and Finance of the nursing department). Ensure compliance to professional and ethical practice. Ensure that the clinical nursing practice by the nursing team in the facility is rendered in accordance with the scope of practice and nursing standards as determined by relevant health facility. Promote quality nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Management of performance information. Management of human resources, finances and assets.
<u>ENQUIRIES</u>	:	National Head Office: Mr Y Naidoo Tel No: (012) 307 2079 Ms TP Ngobeni Tel No: (012) 305 8589 Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/07</u>	:	<u>ASSISTANT MANAGER NURSING: (GENERAL NURSING)</u>
<u>SALARY CENTRE</u>	:	R656 964 per annum
	:	KwaZulu Natal region: Glencoe Ref No: KZN 2025/04/04
	:	Western Cape region: Goodwood Ref No: WC 2025/04/07
<u>REQUIREMENTS</u>	:	Degree/diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with the SANC as a Professional Nurse. A minimum of (8) years appropriate/ recognisable experience in Nursing after registration as a Professional Nurse in General Nursing. At least (3) years of the said period must be appropriate/ recognisable experience at management level. Computer literate. Valid driver's licence. Competencies And Attributes: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing, Health, Occupational and Safety Act. Knowledge of Offender Rights Charter and Batho-Pele principles. Sound knowledge of the health programmes. Ability to relieve in different service areas. Co-ordination and planning, team building, supervisory, good communication and problem-solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills. Empathy, tactfulness, integrity and honesty. Good report writing skills. Adaptability, conflict management, ability to co-ordinate and collaborate with internal and external stakeholders.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive working relationships with nursing and other stakeholders (i.e. inter-sectoral and multidisciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, policies and procedures. Manage effective utilization and supervision of human, financial, and material resources. Coordination of provision of effective training and research. Maintain professional growth / ethical standards and development of self and subordinates.
<u>ENQUIRIES</u>	:	KwaZulu Natal region: Ms Mchunu GJ Tel No: (033) 355 7386 Ms Mkhize AL Tel No: (033) 355 7370 Mr Khumalo SB Tel No: (033) 033 355 7368 Western Cape region:

Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518
Appointment under the Public Service Act.

NOTE

POST 12/08

OPERATIONAL MANAGER NURSING GRADE 1: PRIMARY HEALTH CARE (PHC)

SALARY CENTRE

R656 964 per annum
Free State and Northern Cape region:
Bizzah Makhate Ref No: FSNC 2025/04/03
Goedemoed (Medium A Ref No: FSNC 2025/04/04
Groenpunt Medium Ref No: FSNC 2025/04/05
Tswelopele Ref No: FSNC 2025/04/06
Vereeniging Ref No: FSNC 2025/04/07
Gauteng region:
Baviaansport Ref No: GP 2025/04/05
Johannesburg Ref No: GP 2025/04/06 (X4 Posts)
Kgoši Mampuru II Ref No: GP 2025/04/07 (X5 Posts)
KwaZulu Natal region:
Ebongweni Maximum Ref No: KZN 2025/04/05
Glencoe Ref No: KZN 2025/04/06
Ladysmith Ref No: KZN 2025/04/07
Limpopo, Mpumalanga and North West region:
Bethal Ref No: LMN 2025/04/06
Klerksdorp Ref No: LMN 2025/04/07
Polokwane Ref No: LMN 2025/04/08
Thohoyandou Ref No: LMN 2025/04/09
Western Cape region:
Pollsmoor Medium C Ref No: WC 2025/04/08
Southern Cape (Mosselbay) Ref No: WC 2025/04/09

REQUIREMENTS

Degree/diploma in nursing or an equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Post basic qualification with a duration of at least one (1) year in Curative Skills in Primary Health Care accredited with the SANC. A minimum of nine (9) years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years of the said period must be appropriate/recognisable experience after obtaining the one (1) year post basic qualification in the relevant speciality. Registration with the SANC as a Professional Nurse. Computer literate. Valid driver's licence. Competencies And Attributes: Conflict resolution. Report writing. Presentation skills. Problem solving and decision-making. Team leadership. Policy interpretation. Computer literacy. Facilitation skills. Analytical skills. Training skills. Confidentiality. Integrity and honesty. Time management. Assertiveness. Ability to network. Service delivery and client orientation. Friendly and adaptability. Confident and independent. Ability to work under pressure. Willingness to travel.

DUTIES

Provide direction and supervision in the implementation of the nursing plan (clinical practice/ quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practices). Practice nursing and health care in accordance with the relevant laws and regulations. Display a concern for patients. Promoting and advocating proper treatment and care including an awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele Principles). Maintain the quality of nursing data and information and utilize it to advise accordingly. Advance and evaluate the quality and cost-effectiveness of nursing care. Ensure that a comprehensive general nursing service is delivered to patients in a cost effective, efficient and equitable manner at a primary health care facility. Ensure compliance to professional and ethical practice. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Management of human resource, finance and assets. Management of performance information.

ENQUIRIES

Free State and Northern Cape region:
Ms Mkuni NJ Tel No: (051) 404 0268/

Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B Tel No: (051) 404 0283

Gauteng region:

Mr Masango SS Tel No: (012) 420 0173

Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179

KwaZulu Natal region:

Ms Mchunu GJ Tel No: (033) 355 7386

Ms Mkhize AL Tel No: (033) 355 7370

Mr Khumalo SB Tel No: (033) 033 355 7368

Limpopo, Mpumalanga and North West region:

Mr Ziqubu Z Tel No: (012) 306 2025

Ms Nomvela PM Tel No: (012) 306 2033

Ms Lekhuleni TD Tel No: (012) 306 2034

Western Cape region:

Ms NA Mdladlamba Tel No: (021) 550 6014

Ms A Reddy Tel No: (021) 559 7929

Mr S Sikisazane Tel No: (021) 558 0108

Ms NC Sotyibi Tel No: (021) 558 0518

NOTE : Appointment under the Public Service Act.

POST 12/09 : **ASSISTANT MANAGER: MATERNAL/CHILD AND YOUTH HEALTH REF NO: HO 2025/04/07**

Directorate: Health Care Services

SALARY : R656 964 per annum
CENTRE : National Head Office
REQUIREMENTS : Recognised three (3) year degree/national diploma in Nursing or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council as a Professional Nurse. A minimum of 8 years appropriate/recognizable experience in nursing after registration as Professional Nurse in General Nursing. At least 3 years of the period referred to above must be appropriate /recognizable experience at managing or coordinating mental health care users, maternal, child and youth health. Computer literate. Valid driver's licence. Competencies And Attributes: Policy and procedure design and development. Programme management. Monitoring and evaluation. National standard setting. Resource management. Nursing statutes and other relevant legal frameworks. Communication. Interpersonal skills. Research. Liaison and networking. Coordination. Facilitation. Problem solving. Planning and organizing.

DUTIES : Design, develop, monitor and review policies, programmes and guidelines for special categories i.e. women, children, adolescents, youth, geriatrics, inmates with disabilities and mental health care users (including forensic mental health care). Provide a comprehensive package of preventive, promotive, curative and rehabilitative services for special categories. Facilitate audit on quality of clinical records pertaining to the provision of clinical care to special categories. Reporting on indicators and programme performance for special categories. Develop and review relevant Information, Education and Communication (IEC) material for special categories programmes and services. Utilize resources efficiently and effectively. Maintain a constructive working relationship with nursing and other stakeholders. Execute the responsibilities of officials as stipulated in section 45 of the Public Finance Management Act 101 of 1999 as amended. Management of human resources, finance and assets.

ENQUIRIES : Mr Y Naidoo Tel No: (012) 307 2079 / Ms TP Ngobeni Tel No: (012) 305 8589
NOTE : Appointment under the Public Service Act.

POST 12/10 : **REGIONAL CO-ORDINATOR: EDUCATION AND TRAINING REF NO: WC 2025/04/79**

SALARY : R602 460 per annum
CENTRE : Western Cape region: Regional Office
REQUIREMENTS : Matric/Grade 12 and recognised four (4) year degree or equivalent qualification in Education with nine (9) years teaching experience. Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Financial management, problem solving, decision-making skills and facilitation skills. Plan, organise, lead and control. Change management. Team leadership. Project management. Presentation

		skills. Conflict management. Report writing. Training and development. Time management. Confidentiality. Coaching and mentoring. Understanding of the Public Service policy and legislative framework. Service delivery and client orientation. Integrity and honesty. Assertiveness. Ability to network. Influence and impact. Applied strategic thinking. Willingness to travel.
<u>DUTIES</u>	:	Responsible for the administration of education and training. Management of quality assessment of educational services. Ensure service levels for education and training. Planning and managing of activities. The management of infrastructure for education and training. Initiate policy with regard to sport, recreation, libraries and life skills programmes. Manage the education and training system. Liaise with external role players regarding education and recreation opportunity. Manage human resource, finance and assets. Management of performance information.
<u>ENQUIRIES</u>	:	Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Correctional Services Act.
<u>POST 12/11</u>	:	<u>SENIOR LEGAL ADMINISTRATION OFFICER (MR6) REF NO: WC 2025/04/10</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R556 356 per annum Western Cape Region: Regional Office LLB or equivalent legal qualification. Eight (8) years post-qualification legal experience. Admitted attorney/advocate will be an advantage. Supervisory experience in legal administrative environment. Computer literate. Valid driver's licence. Competencies and Attributes: Excellent verbal and written communication skills. Good negotiation, conflict resolution and facilitation skills. Service rendering and credibility. Presentation, analytical thinking and decision-making skills. Planning, organizing, conceptualization, listening and writing skills. Lead and control. Financial management. Change management. Team leadership. Project management. Presentation skills. Conflict management. Training and development. Time management. Confidentiality. Coaching and mentoring. Understanding of public service policy and legislative framework. Service delivery and client orientation. Integrity and honesty. Assertiveness. Ability to network. Willingness to travel. Applied strategic thinking. Influence and impact.
<u>DUTIES</u>	:	Management, administration and handling of litigation for and against the department. Provide legal advice to the department. Initiate policy amendments in the department. Draft memoranda on policy amendments. Draft legislation/legal documents. Receive request from functionaries for legal assistance. Furnish legal advice to the department. Conduct legal research and legal education. Represent the department at various forums. Supervise legal administration officers within the component. Management of human resources, finance and assets. Manage performance information. Maintain legal libraries.
<u>ENQUIRIES</u>	:	Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi (Tel No: 021) 558 0518
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/12</u>	:	<u>OPERATIONAL MANAGER NURSING GRADE 1: GENERAL NURSING</u>
<u>SALARY CENTRE</u>	:	R520 560 per annum
	:	Gauteng region: Modderbee Ref No: GP 2025/04/08 KwaZulu Natal region: Kokstad Ref No: KZN 2025/04/08 Qalakabusha Ref No: KZN 2025/04/09 Waterval Medium B Ref No: KZN 2025/04/10 Western Cape region: Breede River (Dwarsrivier) Ref No: WC 2025/04/11 Pollsmoor Medium C Ref No: WC 2025/04/12 West Coast Ref No: WC 2025/04/13

<u>REQUIREMENTS</u>	:	Diploma/degree in Nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Seven (7) years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC. Current registration with the (SANC). Computer literate. Valid driver's licence. Competencies and Attributes: Understanding of the Public Service Policy and legislative framework. Program Management. Confidentiality. Time management, listening and interpersonal skills. Client orientation. Good communication skills. Empathy, tactfulness, integrity and honesty. Report writing skills. Adaptability. Conflict management. Ability to coordinate and collaborate with internal and external stakeholders. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery.
<u>DUTIES</u>	:	Ensure the formulation of accurate nursing and health care diagnosis to clarify client's needs including learning, information and counseling. Screen and diagnose complex ailments and health problems and diseases in accordance with prescribed norms and standards. Audit records by analyzing data, identification of health indicators and risk factors as well as co-ordinate the conducting of client satisfaction surveys. Collaborate with other members of the health care teams to identify actual and potential areas for nursing and health research in order to improve or maintain quality care. Empower individuals, groups and communities in adopting healthy lifestyles and self-care. Conduct nursing staff meetings to disseminate information such as new developments on nursing policies, circulars etc. Apply the principles of General Nursing in service rendering for the maintenance of professional excellence. Collaborate with members of the health and social care teams and participate in decision-making pertaining to health care delivery. Consult within the multi-disciplinary health teams, organizations and special interest groups when dealing with community health issues and needs. Facilitate the setting, review and update of offender care standards, policies and procedures. Ensure the awareness, compliance and adherence to the relevant acts/prescripts applicable within the nursing environment. Implement nursing care management activities according to the Standards of Practice and Scope of Practice and act upon the breaching of laws relating to nursing practice and professional code of conduct and practice standards. Management of human resources, finances and asset. Management of performance information.
<u>ENQUIRIES</u>	:	Gauteng region: Mr Masango SS Tel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179 KwaZulu Natal region: Ms Mchunu GJ Tel No: (033) 355 7386 Ms Mkhize AL Tel No: (033) 355 7370 Mr Khumalo SB Tel No: (033) 033 355 7368 Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/13</u>	:	<u>ASSISTANT DIRECTOR: MANAGER: EDUCATION AND TRAINING</u>
<u>SALARY CENTRE</u>	:	R497 685 per annum
	:	Western Cape region: Drakenstein Ref No: WC 2025/04/80 Southern Cape Ref No: WC 2025/04/81 Voorberg Ref No: WC 2025/04/82 West coast Ref No: WC 2025/04/83
<u>REQUIREMENTS</u>	:	Recognised degree/national diploma in Education coupled with eight (08) years teaching experience in education. Registration with the South African Council for Educators (SACE). Post graduate degree will be an added advantage. Computer literate. Valid driver's licence. Competencies And Attributes: Financial management, problem solving and decision-making. Plan, organise, lead and control. Change management. Team leadership. Project management. Presentation, conflict management, report writing, training and development. Training, facilitation, time management skills. Confidentiality. Coaching and mentoring. Understanding of Public Service policy and legislative framework. Service delivery and client orientation. Integrity and

<u>DUTIES</u>	:	honest. Assertiveness. Ability to network. Influence and impact. Applied strategic thinking. Willingness to travel.
	:	Administration of education and training. Manage budget for education and training. Advise the Area Commissioner. Provide personal development of officials within the area. Responsible for the total establishment of the area. Initiate policy with regard to sport and recreation, libraries and life skills programmes. Manage education and training system. Liaise with external role players regarding education and recreation opportunities. Manage human resources, finances and assets. Manage performance information.
<u>ENQUIRIES</u>	:	Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Correctional Services Act.
<u>POST 12/14</u>	:	<u>CHIEF ARTISAN GRADE A (PRODUCTION WORKSHOPS)</u>
<u>SALARY CENTRE</u>	:	R455 223 per annum Free State and Northern Cape Region Kimberley Ref No: FSNC 2025/04/08 Gauteng Region: Kgoši Mampuru II Ref No: GP 2025/04/09
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate. Ten years post qualification experience required as an Artisan/Artisan Foreman. Valid driver's licence. Competencies And Attributes: Project management. Technical design and analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Technical consulting. Production, process knowledge and skills. Problem solving and analysis. Decision making, team work, creativity, change management, financial management, customer focus and responsiveness. Communication, planning and organising skills.
<u>DUTIES</u>	:	Policy development and interpretation. Monitoring, evaluation and support service to workshop personnel. Economic analysis of work-shop performance. Research and development of new workshop projects. Monitor and evaluate adherence to set service level standards for production workshop. Interpret the relevant workshop policies, manuals and legislation for workshop personnel. Conduct compliance inspection workshop policies, manuals and legislation. Compiling financial budgets and estimates. Evaluate financial expenditure and control at all workshop facilities. Understand and apply good human resources relations with subordinates and workshop personnel. Monitor and evaluate the credibility and effective management of the workshops costing system and its reports. Management of human resources, financial and assets.
<u>ENQUIRIES</u>	:	Free State and Northern Cape region: Ms Mkuni NJ Tel No: (051) 404 0268 Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B Tel No: (051) 404 0283. Gauteng region: Mr Masango SS Tel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179.
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/15</u>	:	<u>SOCIAL WORK SUPERVISOR GRADE 1</u>
<u>SALARY CENTRE</u>	:	R452 667 per annum Gauteng region: Modderbee Ref No: GP 2025/04/10 KwaZulu Natal region: Durban Female Ref No: KZN 2025/04/11 Ebongweni Maximum Ref No: KZN 2025/04/12 Limpopo, Mpumalanga and North West region: Bethal Ref No: LMN 2025/04/10 Bethal (Standerton) Ref No: LMN 2025/04/11 Western Cape region: Breede Rivier (Males) Ref No: WC 2025/04/14 Goodwood (Bellville) Ref No: WC 2025/04/15 Overberg (Buffelsjagsriver) Ref No: WC 2025/04/16 Pollsmoor Medium A Ref No: WC 2025/04/17) (X2 Posts) Pollsmoor Medium B Ref No: WC 2025/04/18 Pollsmoor RDF Ref No: WC 2025/04/19

		<p>Pollsmoor (Mitchells Plain) Ref No: WC 2025/04/20 Voorberg Ref No: WC 2025/04/21</p>
<u>REQUIREMENTS</u>	:	<p>BA degree in Social Work and seven (7) years relevant experience in social work after registration with the South African Council for Social Services Profession (SACSSP). Current registration with the South African Council for Social Services Professions. Computer literate. Valid driver's licence. Competencies And Attributes: Conversant with acts, policies and legislation pertaining to social work practice. Understanding of human behaviour social systems. Social work intervention. Empowerment, confidentiality, time management and listening skills. Interpersonal, client orientation and good communication skills. Empathy, tactfulness, integrity and honesty. Good report writing skills. Adaptability. Conflict management. Ability to co-ordinate and collaborate with internal and external stakeholders.</p>
<u>DUTIES</u>	:	<p>Provide needs-based social work services to offenders through individual attention, group work and community work. Conduct research and social work administration. Conduct individual assessments. Market social work service. Monitor and evaluate social work interventions. Provide guidance to subordinates and ensure that the requirements of the operational plans are complied with. Manage human resources, finance and assets. Management of performance information.</p>
<u>ENQUIRIES</u>	:	<p>Gauteng region: Mr Masango SS Tel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179 KwaZulu Natal region: Ms Mchunu GJ Tel No: (033) 355 7386 Ms Mkhize AL Tel No: (033) 355 7370 Mr Khumalo SB Tel No: (033) 033 355 7368 Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034 Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518</p>
<u>NOTE</u>	:	<p>Appointment under the Public Service Act.</p>
<u>POST 12/16</u>	:	<p><u>CLINICAL NURSE PRACTITIONER GRADE 1 (PHC)</u></p>
<u>SALARY CENTRE</u>	:	<p>R451 533 per annum</p>
	:	<p>Eastern Cape region: Amathole (Grahamstown) Ref No: EC 2025/04/06 Amathole (Middledrift) Ref No: EC 2025/04/07 (X5 Posts) Amathole (Stutterheim) Ref No: EC 2025/04/08 East London Medium A Ref No: EC 2025/04/09 (X2 Posts) East London Medium B Ref No: EC 2025/04/10 (X2 Posts) East London Medium C Ref No: EC 2025/04/11 Mthatha (Mount Fletcher) Ref No: EC 2025/04/12 Mthatha Maximum Ref No: EC 2025/04/13 Sada Ref: EC 2025/04/14 Sada (Cradock) Ref No: EC 2025/04/15 Sada (Idutywa) Ref No: EC 2025/04/16 Sada (Lady Frere) Ref No: EC 2025/04/17 St Albans (Port Elizabeth) Ref No: EC 2025/04/18 St Albans Medium A Ref No: EC 2025/04/19 (X2 Posts) St Albans Medium B Ref No: EC 2025/04/20 (X2 Posts) St Albans Maximum Ref No: EC 2025/04/21 (X3 Posts) Gauteng region: Boksburg Ref No: GP 2025/04/11 (X5 Posts) Johannesburg Ref No: GP 2025/04/12 (X4 Posts) Kgoši Mampuru II Ref No: GP 2025/04/13 (X9 Posts) Krugersdorp Ref No: GP 2025/04/14 Leeuwkop Ref No: GP 2025/04/15 (X3 Posts) Modderbee Ref No: GP 2025/04/16 (X2 Posts) KwaZulu Natal region: Ebongweni Maximum Ref No: KZN 2025/04/13 (X4 Posts)</p>

Durban (Female) Ref No: KZN 2025/04/14
 Durban Medium A Ref No: KZN 2025/04/15 (X2 Posts)
 Durban Medium B Ref No: KZN 2025/04/16 (X3 Posts)
 Empangeni Ref No: KZN 2025/04/17
 Estcourt Ref No: KZN 2025/04/18
 Pietermaritzburg Medium A Ref No: KZN 2025/04/19 (X2 Posts)
 Qalakabusha Ref No: KZN 2025/04/20 (X2 Posts)
 Umzinto Ref No: KZN 2025/04/21
 Waterval Medium A Ref No: KZN 2025/04/22
Limpopo, Mpumalanga and North West region:
 Barberton (Nelspruit) Ref No: LMN 2025/04/12
 Barberton Medium B Ref No: LMN 2025/04/13
 Barberton Maximum Ref No: LMN 2025/04/14 (X3 Posts)
 Bethal (Standerton) Ref No: LMN 2025/04/15
 Bethal (Piet Retief) Ref No: LMN 2025/04/16
 Klerksdorp Ref No: LMN 2025/04/17
 Klerksdorp (Christiana) Ref No: LMN 2025/04/18
 Klersdrop (Potchefstroom) Ref No: LMN 2025/04/19
 Rooigrond Medium A Ref No: LMN 2025/04/20
 Rooigrond Medium B Ref No: LMN 2025/04/21
 Rustenburg (Mogwase) Ref No: LMN 2025/04/22
 Rustenburg (Juvenile) Ref No: LMN 2025/04/23
 Rustenburg (Losperfontein) Ref No: LMN 2025/04/24 (X2 Posts)

Western Cape region:

Allandale Ref No: WC 2025/04/22
 Allandale (Hawequa) Ref No: WC 2025/04/23
 Allandale (Obiqua) Ref No: WC 2025/04/24
 Brandvlei Medium Ref No: WC 2025/04/25
 Brandvlei Maximum Ref No: WC 2025/04/26 (X3 Posts)
 Breede River (Female) Ref No: WC 2025/04/27 (X2 Posts)
 Breede River (Male) Ref No: WC 2025/04/28
 Drakenstein Maximum Ref No: WC 2025/04/29 (X4 Posts)
 Drakenstein Medium A Ref No: WC 2025/04/30
 Goodwood Ref No: WC 2025/04/31 (02 Posts)
 Overberg (Buffelsjagsriver) Ref No: WC 2025/04/32
 Pollsmoor (Female) Ref No: WC 2025/04/33 (02 Posts)
 Pollsmoor Medium A Ref No: WC 2025/04/34 (X2 Posts)
 Pollsmoor Medium B Ref No: WC 2025/04/35 (X3 Posts)
 Pollsmoor Medium C Ref No: WC 2025/04/36
 Pollsmoor (RDF) Ref No: WC 2025/04/37 (X5 Posts)
 Southern Cape (George) Ref No: WC 2025/04/38 (X2 Posts)
 Voorberg (Van Rhynsdorp) Ref No: WC 2025/04/39 (X2 Posts)

REQUIREMENTS

: Degree/national diploma with four years relevant nursing experience after registration as a professional nurse with the South African Nursing Council and post basic qualification in Primary Health Care accredited with the Council. Current registration with the council as a professional Nurse. Computer literate. Valid driver's licence. Competencies And Attributes: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing, Health, Occupational and Safety Act. Knowledge of Offender Rights Charter and Batho-Pele principles. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in different service areas. Co-ordination, planning team building, supervisory, good communication and problem-solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills. Empathy, tactfulness, integrity and honesty. Report writing skills. Adaptability and conflict management. Ability to co-ordinate and collaborate with internal and external stakeholders.

DUTIES

: Provide quality comprehensive Primary Health care services through promoting preventative, curative and rehabilitative services for offenders. Perform clinical nursing practice in accordance with the scope of practice and nursing standards for primary health care. Conduct routine examination of offenders and treatment of minor ailments according to scope of practice. Render administrative services such as providing accurate statistics for evaluation and future planning. Identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organizing, including ordering and control of medicine and medical stock. Develop and ensure implementation of nursing care plans. Updating of offender's records

and participate in clinical records audits. Provide safe and therapeutic environment as laid down by the Nursing, Occupational Health and Safety Act and all other applicable prescripts. Manage human resources, finances and assets.

ENQUIRIES

: **Eastern Cape region:**
Ms Myataza Z Tel No: (043) 706 7866/
Ms Mgugudo N Tel No: (043) 706 7882
Mr Ndonyela N Tel No: (043) 706 7883
Gauteng region:
Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
KwaZulu Natal region:
Ms Mchunu GJ Tel No: (033) 355 7386
Ms Mkhize AL Tel No: (033) 355 7370
Mr Khumalo SB Tel No: (033) 033 355 7368
Limpopo, Mpumalanga and North West region:
Mr Ziqubu Z Tel No: (012) 306 2025
Ms Nomvela PM Tel No: (012) 306 2033
Ms Lekhuleni TD Tel No: (012) 306 2034
Western Cape region:
Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE

: Appointment under the Public Service Act.

POST 12/17

: **SECTION HEAD: EDUCATIONIST**

SALARY CENTRE

: R413 316 per annum
: **Eastern Cape region:**
Cradock Ref: EC 2025/04/29 (X2 Posts)
Western Cape region:
Allandale (Hawequa) Ref No: WC 2025/04/84
Brandvlei Medium B Ref No: WC 2025/04/85
Breede River (Males) Ref No: WC 2025/04/86
Drakenstein Maximum Ref No: WC 2025/04/87
Overberg Medium Ref No: WC 2025/04/88
Overberg Maximum Ref No: WC 025/04/89
Pollsmoor Medium A Ref No: WC 2025/04/90
West Coast Medium Ref No: WC 2025/04/91

REQUIREMENTS

: Recognised National Diploma/ Degree or equivalent qualification in Education and registration with the South African Council for Educators (SACE). Six (6) years relevant experience gained after registration with SACE. Computer literate. Valid driver's licence. competencies and attributes: Plan, organise, lead and control. Client orientation and communication, policy interpretation, report writing, diversity management, training and development, service delivery innovation and creativity. Project management, conflict management, financial management, facilitation management, change management, integrity and honesty. Coaching and mentoring, confidentiality, interpersonal relations, openness and transparency, networking, influence and impact, presentation, conceptual and conflict management skills.

DUTIES

: Quality assessment of education services. Monitor performance in education services. Evaluate and ensure service levels. Undertake educational research. Investigate learner related complaints. Plan educational activities. Manage human resources, finances and assets. Manage training requirements. Arrange training workshops.

ENQUIRIES

: **Eastern Cape region:**
Ms Myataza Z Tel No: (043) 706 7866
Ms Mgugudo N Tel No: (043) 706 7882
Mr Ndonyela N Tel No: (043) 706 7883
Western Cape region:
Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE

: Appointment under the Correctional Services Act.

POST 12/18

ARTISAN FOREMAN GRADE A

SALARY CENTRE

R362 130 per annum
Eastern Cape Region: Electrician:
St Albans: Ref No: EC 2025/04/26 (X3 Posts)
Radio and Tech: St Albans: Ref No: EC 2025/04/27
Free State and Northern Cape Region: Bricklayer:
Kroonstad Medium A: Ref No: FSNC 2025/04/09
Carpenter: Kroonstad Medium A Ref No: FSNC 2025/04/10
Electrician: Grootvlei Medium Ref No: FSNC 2025/04/11
Kimberley Ref No: FSNC 2025/04/12
Kroonstad Medium A: Ref No: FSNC 2025/04/13 (X2 Posts)
Painter: Kroonstad Medium A Ref No: FSNC 2025/04/14
Plumber: Groenpunt Ref No: FSNC 2025/04/15
Kroonstad Medium A Ref No: FSNC 2025/04/16
Welder: Bizzah Makhate Ref No: FSNC 2025/04/17
Wood Machinist: Bizzah Makhate Ref No: FSNC 2025/04/18
Upholstery: Bizzah Makhate Ref No: FSNC 2025/04/19
Gauteng Region:
Carpenter: Leeuwkop Ref No: GP 2025/04/29
Cabinet Maker: Boksburg Ref No: GP 2025/04/30 (X2 Posts)
Electrician: Baviaanspoort Ref No: GP 2025/04/31
Johannesburg Ref No: GP 2025/04/32
Modderbee Ref No: GP 2025/04/33
Plumber: Baviaanspoort Ref No: GP 2025/04/34
Johannesburg Ref No: GP 2025/04/35
Upholstery: Boksburg Ref No: GP 2025/04/36
Leeuwkop Ref No: GP 2025/04/37
Painter: Baviaanspoort Ref No: GP 2025/04/38
Leeuwkop Ref No: GP 2025/04/39
Spray Painter/Wood Finishing: Leeuwkop Ref No: GP 2025/04/40
Welder: Boksburg Ref No: GP 2025/04/41
Wood Machinist: Boksburg Ref No: GP 2025/04/42
Leeuwkop Ref No: GP 2025/04/43
KwaZulu Natal Region: Carpenter:
Pietermaritzburg Ref No: KZN 2025/04/31
Waterval Medium A Ref No: KZN 2025/04/32
Handyman: Pietermaritzburg Ref No: KZN 2025/04/33
Plumber: Kokstad Ref No: KZN 2025/04/34
Asset Maintenance: Waterval Medium A Ref No: KZN 2025/04/35
Limpopo, Mpumalanga and North West Region: Asset Maintenance:
Bethal Ref No: LMN 2025/04/37
Rooigrond Ref No: LMN 2025/04/38
Standerton Medium A Ref No: LMN 2025/04/39
Plumber: Thohoyandou Ref No: LMN 2025/04/40
Western Cape Region: Asset Maintenance:
Goodwood Ref No: WC 2025/04/54
Overberg Ref No: WC 2025/04/55
Boiler Maker/Plate Maker: Pollsmoor Ref No: WC 2025/04/56 (X2 Posts)
Bricklayer: Southern Cape (George) Ref No: WC 2025/04/57
Cabinet Making/Wood Machinist: Pollsmoor Ref No: WC 2025/04/58
Carpenter: Pollsmoor Ref No: WC 2025/04/59
Electrician: Allandale Ref No: WC 2025/04/60
Brandvlei: Ref: WC 2025/04/61 (X2 Posts)
Pollsmoor: Ref No: WC 2025/04/62
Plumber: Pollsmoor: Ref No: WC 2025/04/63
Voorberg: Ref No: WC 2025/04/64
Welder: Brandvlei: Ref No: WC 2025/04/65

REQUIREMENTS

An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Five (5) years post qualification experience as an Artisan. Valid driver's licence. Competencies And Attributes: Team leadership. Technical analysis knowledge. Computer-aided applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making, team work and analytical skills. Creativity, self-management, customer focus and responsiveness. Communication, planning and organizing skills. Conflict Management.

- DUTIES** : Training and development of offenders. Management of administration task. Control over work-places and tools. Inventory control and logistical administration as well as efficient management of resources and work orders and compliance with administration. Design, production, maintenance, performance administrative and related function. Maintain and advance expertise. Management of human and financial resources and assets. Management of performance information.
- ENQUIRIE** : **Eastern Cape region:**
 Ms Myataza Z Tel No: (043) 706 7866
 Ms Mgugudo N Tel No: (043) 706 7882
 Mr Ndonyela N Tel No: (043) 706 7883
Free State and Northern Cape region:
 Ms Mkuni NJ Tel No: (051) 404 0268
 Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B Tel No: (051) 404 0283.
Gauteng region
 Mr Masango SS Tel No: (012) 420 0173
 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
KwaZulu Natal region:
 Ms Mchunu GJ Tel No: (033) 355 7386
 Ms Mkhize AL Tel No: (033) 355 7370
 Mr Khumalo SB Tel No: (033) 033 355 7368
Limpopo, Mpumalanga and North West region:
 Mr Ziqubu Z Tel No: (012) 306 2025
 Ms Nomvela PM Tel No: (012) 306 2033
 Ms Lekhuleni TD Tel No: (012) 306 2034
Western Cape region:
 Ms NA Mdladlamba Tel No: (021) 550 6014
 Ms A Reddy Tel No: (021) 559 7929
 Mr S Sikisazane Tel No: (021) 558 0108
 Ms NC Sotyibi Tel No: (021) 558 0518
- NOTE** : Appointment under the Public Service Act.
- POST 12/19** : **EDUCATIONIST M+4**
- SALARY CENTRE** : R337 746 per annum
 : **Eastern Cape region:**
 East London Ref No: EC 2025/04/30 (X2 Posts)
 Middledrift Ref No: EC 2025/04/31
 St Albans Ref No: EC 2025/04/32 (X3 Posts)
Limpopo, Mpumalanga and North West region:
 Klerksdorp: Potchefstroom Ref No: LMN 2025/04/44 (X2 Posts)
- REQUIREMENTS** : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education that allows registration with the South African Council for Educators. Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.
- DUTIES** : Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
- ENQUIRIES** : **Eastern Cape region:**
 Ms Myataza Z Tel No: (043) 706 7866
 Ms Mgugudo N Tel No: (043) 706 7882
 Mr Ndonyela N Tel No: (043) 706 7883
Limpopo, Mpumalanga and North West region:
 Mr Ziqubu Z Tel No: (012) 306 2025
 Ms Nomvela PM Tel No: (012) 306 2033
 Ms Lekhuleni TD Tel No: (012) 306 2034
- NOTE** : Appointment under the Correctional Services Act.

<u>POST 12/20</u>	:	<u>EDUCATIONIST M+4 (XHOSA)</u>
<u>SALARY CENTRE</u>	:	R337 746 per annum
	:	Eastern Cape region: Cradock Ref No: EC 2025/04/33
	:	Western Cape region: Brandvlei Medium Ref No: WC 2025/04/92 (X2 Posts)
<u>REQUIREMENTS</u>	:	Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education, majoring in Xhosa that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.
<u>DUTIES</u>	:	Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
<u>ENQUIRIES</u>	:	Eastern Cape region: Ms Myataza Z Tel No: (043) 706 7866 Ms Mgugudo N Tel No: (043) 706 7882 Mr Ndonyela N Tel No: (043) 706 7883 Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Correctional Services Act.
<u>POST 12/21</u>	:	<u>EDUCATIONIST M+4 (MATHS AND ENGLISH)</u>
<u>SALARY CENTRE</u>	:	R337 746 per annum
	:	Eastern Cape region: Cradock Ref No: EC 2025/04/34
	:	Western Cape region: Goodwood Ref No: WC 2025/04/93
<u>REQUIREMENTS</u>	:	Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Maths and English that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.
<u>DUTIES</u>	:	Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
<u>ENQUIRIES</u>	:	Eastern Cape region: Ms Myataza Z Tel No: (043) 706 7866 Ms Mgugudo N Tel No: (043) 706 7882 Mr Ndonyela N Tel No: (043) 706 7883 Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Correctional Services Act.

POST 12/22 : **EDUCATIONIST M+4 (MATHS, ENGLISH AND AFRIKAANS)**

SALARY CENTRE : R337 746 per annum
: **Western Cape region:**
Southern Cape Ref No: WC 2025/04/94
Overberg Ref No: WC 2025/04/95 (X2 Posts)

REQUIREMENTS : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Maths, English and Afrikaans that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management frame-work, influence and impact, presentation skills, conceptual skills and conflict management skills.

DUTIES : Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.

ENQUIRIES : Western Cape region:
Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE : Appointment under the Correctional Services Act.

POST 12/23 : **EDUCATIONIST M+4 (BUSINESS STUDIES) REF NO: LMN 2025/04/45**

SALARY CENTRE : R337 746 per annum
: Limpopo, Mpumalanga and North West region: Barberton Medium B

REQUIREMENTS : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Business Studies that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management frame-work, influence and impact, presentation skills, conceptual skills and conflict management skills.

DUTIES : Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.

ENQUIRIES : Limpopo, Mpumalanga and North West region:
Mr Ziqubu Z Tel No: (012) 306 2025
Ms Nomvela PM Tel No: (012) 306 2033
Ms Lekhuleni TD Tel No: (012) 306 2034

NOTE : Appointment under the Correctional Services Act.

POST 12/24 : **EDUCATIONIST M+4 (MATHS AND SCIENCE)**

SALARY CENTRE : R337 746 per annum
: **Limpopo, Mpumalanga and North West region:**
Bethal Ref No: LMN 2025/04/46
Standerton Ref No: LMN 2025/04/47 (X3 Posts)
Western Cape region:
Pollsmoor Medium B Ref No: WC 2025/04/96

REQUIREMENTS : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Maths and Science that allows registration with the South African Council for Educators (SACE). Registration with the South

African Council for Educators. Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.

DUTIES : Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.

ENQUIRIES : **Limpopo, Mpumalanga and North West region:**
 Mr Ziqubu Z Tel No: (012) 306 2025
 Ms Nomvela PM Tel No: (012) 306 2033
 Ms Lekhuleni TD Tel No: (012) 306 2034
Western Cape region:
 Ms NA Mdladlamba Tel No: (021) 550 6014
 Ms A Reddy Tel No: (021) 559 7929
 Mr S Sikisazane Tel No: (021) 558 0108
 Ms NC Sotyibi Tel No: (021) 558 0518

NOTE : Appointment under the Correctional Services Act.

POST 12/25 : **EDUCATIONIST M+4 (ELECTRICAL ENGINEERING) REF NO: LMN 2025/04/48**

SALARY CENTRE REQUIREMENTS : R337 746 per annum
 : Limpopo, Mpumalanga and North West region: Standerton
 : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Electrical Engineering that allows registration with the South African Council for Educators. Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.

DUTIES : Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.

ENQUIRIES : Limpopo, Mpumalanga and North West region:
 Mr Ziqubu Z Tel No: (012) 306 2025
 Ms Nomvela PM Tel No: (012) 306 2033
 Ms Lekhuleni TD Tel No: (012) 306 2034

NOTE : Appointment under the Correctional Services Act.

POST 12/26 : **EDUCATIONIST M+4 (APPLIED AGRICULTURAL TECHNOLOGY AND ENGLISH)**

SALARY CENTRE REQUIREMENTS : R337 746 per annum
 : **Limpopo, Mpumalanga and North West region:**
 Rustenburg Juvenile Centre of Excellence Ref No: LMN 2025/04/49
 Polokwane Tzaneen Correctional Centre Ref No: LMN 2025/04/50
 : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Applied Agricultural Technology & English that allows registration with the South African Council for Educators. Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management

	:	integrity and honesty, knowledge and understanding of public service management frame-work, influence and impact, presentation skills, conceptual skills and conflict management skills.
<u>DUTIES</u>	:	Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
<u>ENQUIRIES</u>	:	<p>Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034</p>
<u>NOTE</u>	:	Appointment under the Correctional Services Act.
<u>POST 12/27</u>	:	<u>EDUCATIONIST M+4 (ENGLISH AND SEPEDI) REF NO: LMN 2025/04/51</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	<p>R337 746 per annum Limpopo, Mpumalanga and North West region: Modimolle Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in English and Sepedi that allows registration with the South African Council for Educators. Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management frame-work, influence and impact, presentation skills, conceptual skills and conflict management skills.</p>
<u>DUTIES</u>	:	Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
<u>ENQUIRIES</u>	:	<p>Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034</p>
<u>NOTE</u>	:	Appointment under the Correctional Services Act.
<u>POST 12/28</u>	:	<u>EDUCATIONIST M+4 (GEOGRAPHY AND ENGLISH) REF NO: LMN 2025/04/52</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	<p>R337 746 per annum Limpopo, Mpumalanga and North West region: Rustenburg Juvenile Centre of Excellence Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Geography and English that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management frame-work, influence and impact, presentation skills, conceptual skills and conflict management skills.</p>
<u>DUTIES</u>	:	Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
<u>ENQUIRIES</u>	:	<p>Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034</p>
<u>NOTE</u>	:	Appointment under the Correctional Services Act.

POST 12/29 : **EDUCATIONIST M+4 (ECONOMICS AND MANAGEMENT SCIENCE) A REF NO: LMN 2025/04/53**

SALARY : R337 746 per annum
CENTRE : Limpopo, Mpumalanga and North West region: Rustenburg Medium
REQUIREMENTS : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Economics that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.

DUTIES : Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.

ENQUIRIES : Limpopo, Mpumalanga and North West region:
Mr Ziqubu Z Tel No: (012) 306 2025
Ms Nomvela PM Tel No: (012) 306 2033
Ms Lekhuleni TD Tel No: (012) 306 2034

NOTE : Appointment under the Correctional Services Act.

POST 12/30 : **EDUCATIONIST M+4 (AGRICULTURE TECHNOLOGY AND ENGLISH)**

SALARY : R337 746 per annum
CENTRE : **Limpopo, Mpumalanga and North West region:**
Tzaneen Correctional Centre Ref No: LMN 2025/04/54
Western Cape region:
Brandvlei Juvenile Ref No: WC 2025/04/97

REQUIREMENTS : Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Agriculture Technology and English that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.

DUTIES : Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.

ENQUIRIES : **Limpopo, Mpumalanga and North West region:**
Mr Ziqubu Z Tel No: (012) 306 2025
Ms Nomvela PM Tel No: (012) 306 2033
Ms Lekhuleni TD Tel No: (012) 306 2034

Western Cape region:
Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE : Appointment under the Correctional Services Act.

POST 12/31 : **EDUCATIONIST M+4 (MATHS AND AGRICULTURE)**

SALARY : R337 746 per annum
CENTRE : **Limpopo, Mpumalanga and North West region:**
Rustenburg Juvenile Ref No: LMN 2025/04/55

<u>REQUIREMENTS</u>	:	Thohoyandou Ref No: LMN 2025/04/56] Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in Maths and Agriculture that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management frame-work, influence and impact, presentation skills, conceptual skills and conflict management skills.
<u>DUTIES</u>	:	Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
<u>ENQUIRIES</u>	:	Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034
<u>NOTE</u>	:	Appointment under the Correctional Services Act.
<u>POST 12/32</u>	:	<u>EDUCATIONIST M+4 (HISTORY) REF NO: EC 2025/04/35</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R337 746 per annum Eastern Cape region: Cradock
<u>DUTIES</u>	:	Matric/Grade 12 plus recognized 4-year degree or equivalent qualification in Education majoring in History that allows registration with the South African Council for Educators (SACE). Registration with the South African Council for Educators. Computer literate. Valid driver's licence. Competencies And Attributes: Plan, organise, lead and control, client orientation and communication, policy implementation, report writing, diversity management, training and development, service delivery innovation and creativity, project management, conflict management, facilitation management integrity and honesty, knowledge and understanding of public service management framework, influence and impact, presentation skills, conceptual skills and conflict management skills.
<u>DUTIES</u>	:	Implement educational programs for offenders. Implement educational policy at correctional facilities in the Management Area. Adhere to set standards for education services in accordance with Government Education Departments. Assess educational services. Ensure service level standards for education and training. Management of resources and performance information.
<u>ENQUIRIES</u>	:	Eastern Cape region: Ms Myataza Z Tel No: (043) 706 7866 Ms Mgugudo N Tel No: (043) 706 7882 Mr Ndonyela N Tel No: (043) 706 7883.
<u>NOTE</u>	:	Appointment under the Correctional Services Act.
<u>POST 12/33</u>	:	<u>SOCIAL WORKER GRADE 1</u>
<u>SALARY CENTRE</u>	:	R308 247 per annum Eastern Cape region: Grahamstown Ref No: EC 2025/04/22 Gauteng region: Johannesburg Ref No: GP 2025/04/17 Krugersdorp Ref No: GP 2025/04/18 (X3 Posts) Kgoši Mampuru II Ref No: GP 2025/04/19 Modderbee Ref No: GP 2025/04/20 Zonderwater Ref No: GP 2025/04/21 KwaZulu Natal region: Durban Medium B Ref No: KZN 2025/04/23 (X2 Posts) Ebongweni Maximum Ref No: KZN 2025/04/24 (X2 Posts) Vryheid Community Corrections Ref No: KZN 2025/04/25 Waterval Medium A Ref No: KZN 2025/04/26 Waterval Medium B Ref No: KZN 2025/04/27 Limpopo, Mpumalanga and North West region:

		Klerksdorp (Potchefstroom) Ref No: LMN 2025/04/25
		Rooigrond (Lichtenburg) Ref No: LMN 2025/04/26
		Rooigrond Medium A Ref No: LMN 2025/04/27
		Rooigrond (Mafikeng) Ref No: LMN 2025/04/28
		Rustenburg (Brits) Ref No: LMN 2025/04/29
		Western Cape region:
		Brandvlei Maximum Ref No: WC 2025/04/40 (X2 Posts)
		Breede River (Males) Ref No: WC 2025/04/41
		Overberg Medium Ref No: WC 2025/04/42
		Pollsmoor Medium C Ref No: WC 2025/04/43
		Pollsmoor (Cape Town) Ref No: WC 2025/04/44
		West Coast Medium A Ref No: WC 2025/04/45 (X2 Posts)
		West Coast (Riebeeck West) Ref No: WC 2025/04/46
<u>REQUIREMENTS</u>	:	BA degree in Social Work. Registration with the South African Council for Social Service Professions. Computer literate. Valid driver's licence. Competencies And Attributes: Problem solving and decision making, facilitation, plan, organize, lead and control, project management, presentation and counselling skills. Ability to interpret policy/legislation. Conflict management, coaching and mentoring. Understanding of Public Service policy and legislative framework. Service delivery and client orientation. Integrity and honesty. Assertiveness, willingness to travel, influence and impact and ability to network. Ability to coordinate and collaborate with internal and external stakeholders.
<u>DUTIES</u>	:	Provide needs-based social work services to offenders through individual attention, group work, community work, research and social work administration. Conduct individual assessments. Market social work services. Monitor and evaluate social work, intervention work, community work, research and social work administration.
<u>ENQUIRIES</u>	:	Eastern Cape region: Ms Myataza Z Tel No: (043) 706 7866 Ms Mgugudo N Tel No: (043) 706 7882 Mr Ndonyela N Tel No: (043) 706 7883. Gauteng region: Mr Masango SS Tel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179 KwaZulu Natal region: Ms Mchunu GJ Tel No: (033) 355 7386 Ms Mkhize AL Tel No: (033) 355 7370 Mr Khumalo SB Tel No: (033) 033 355 7368 Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034 Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/34</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (GENERAL NURSING)</u>
<u>SALARY CENTRE</u>	:	R307 473 per annum
	:	Eastern Cape region: Kirkwood Ref No: EC 2025/04/23 (0X2 Posts) St Albans Ref No: EC 2025/04/24 Gauteng region: Baviaanspoort Ref No: GP 2025/04/22 Boksburg Ref No: GP 2025/04/23 Johannesburg Ref No: GP 2025/04/24 Kgoši Mampuru II Ref No: GP 2025/04/25 (X4 Posts) Krugersdorp Ref No: GP 2025/04/26 Leeuwkop Ref No: GP 2025/04/27 (X2 Posts) Zonderwater Ref No: GP 2025/04/28 KwaZulu Natal region: Ebongweni Maximum Ref No: KZN 2025/04/28 (X4 Posts) Waterval Medium B Ref No: KZN 2025/04/29

Limpopo, Mpumalanga and North West region:

Bethal (Volkrust) Ref No: LMN 2025/04/30

Klersdrop Ref No: LMN 2025/04/31

Polokwane Ref No: LMN 2025/04/32

Rustenburg Ref No: LMN 2025/04/33

Western Cape region:

Brandvlei Ref No: WC 2025/04/47

Pollsmoor Medium B Ref No: WC 2025/04/48] (X2 Posts)

Pollsmoor (RDF) Ref No: WC 2025/04/49] (X2 Posts)

Voorberg Medium B Ref No: WC 2025/04/50

West Coast Medium A Ref No: WC 2025/04/51

West Coast (Riebeeck West) Ref No: WC 2025/04/52

REQUIREMENTS : Degree/national diploma in Nursing or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC). Computer literate. Valid driver's licence. Competencies And Attributes: Knowledge of nursing care process and procedures, nursing statutes and other relevant legal frameworks including grievance procedure and disciplinary code and procedure, communication, report-writing, liaison, coordination, facilitation, problem-solving, planning and organising skills.

DUTIES : Provide direction and supervision in the implementation of the nursing plan (Clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and healthcare in accordance with the relevant laws and regulations. Utilise human, material and physical resources efficiently and effectively. Display a concern for patients, promoting and advocating proper treatment and care including an awareness and willingness to respond to patients' needs, requirement and expectations (Batho Pele principles). Maintain a constructive working relationship with nursing and other stakeholders. Management of resources. Management of performance information.

ENQUIRIES : **Eastern Cape region:**
Ms Myataza Z Tel No: (043) 706 7866
Ms Mgugudo N Tel No: (043) 706 7882
Mr Ndonyela N Tel No: (043) 706 7883
Gauteng region:
Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
KwaZulu Natal region:
Ms Mchunu GJ Tel No: (033) 355 7386
Ms Mkhize AL Tel No: (033) 355 7370
Mr Khumalo SB Tel No: (033) 033 355 7368
Limpopo, Mpumalanga and North West region:
Mr Ziqubu Z Tel No: (012) 306 2025
Ms Nomvela PM Tel No: (012) 306 2033
Ms Lekhuleni TD Tel No: (012) 306 2034
Western Cape region:
Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518.

NOTE : Appointment under the Public Service Act.

POST 12/35 : **LEGAL ADMINISTRATION OFFICERS (MR1-5)**

SALARY : R239 673 – R1 053 387 per annum, (Grade and salary notch will be determined in accordance with the OSD appointment requirements and years of experience)

CENTRE : Eastern Cape Region: Regional Office Ref No: EC 2025/04/25
KwaZulu Natal Region: Pietermaritzburg Ref No: KZN 2025/04/30
Limpopo, Mpumalanga and North West Region: Klerksdorp Ref No: LMN 2025/04/34)
Rustenburg Ref No: LMN 2025/04/35
Witbank Ref No: LMN 2025/04/36
Western Cape Region: Allandale Ref No: WC 2025/04/53

REQUIREMENTS : LLB or equivalent legal qualification. Prescribed experience requirement is as follows: **MR1-** no previous legal experience required. **MR2-** at least 1-years' appropriate post qualification legal experience. **MR3-** at least 2-years'

		appropriate post qualification legal experience. MR4- at least 8-years' appropriate post qualification legal experience. MR5- at least 14-years' appropriate post qualification legal experience. Computer literate. Valid driver's licence. Competencies And Attributes: Financial management. Problem solving, decision-making and facilitation skills. Plan, organise, lead and control. Change management. Team leadership. Project management. Presentation skills. Conflict management. Report writing. Training and development. Time management. Confidentiality. Coaching and mentoring. Understanding of Public Service policy and legislative framework. Service delivery and client orientation. Integrity and honesty. Assertiveness. Ability to network. Willingness to travel. Applied strategic thinking. Influence and impact.
<u>DUTIES</u>	:	Responsibilities: Administration and handling of litigation for and against the department. Initiation of policy amendments in the department. Rendering of legal advice on the activities of the department. Provide legal training. Represent the department at various forums. Undertaking of hearings/trials administration. Maintenance of legal libraries. Planning of activities. Management of human resources, finance and assets. Manage performance information.
<u>ENQUIRIES</u>	:	Eastern Cape region: Ms Myataza Z Tel No: (043) 706 7866 Ms Mgugudo N (043) 706 7882 Mr Ndonyela N Tel No: (043) 706 7883 KwaZulu Natal region: Ms Mchunu GJ (033) 355 7386 Ms Mkhize AL Tel No: (033) 355 7370 Mr Khumalo SB Tel No: (033) 033 355 7368 Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034 Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/36</u>	:	<u>ARTISAN PRODUCTION GRADE A (WELDER)</u>
<u>SALARY CENTRE</u>	:	R230 898 per annum
	:	Eastern Cape Region: St Albans: Ref No: EC 2025/04/28
	:	Gauteng Region: Leeuwkop: Ref No: GP 2025/04/44
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
<u>DUTIES</u>	:	Training of offenders as well as apprentices. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Execute administrative and related functions. Perform welding maintenance services. Manage resources.
<u>ENQUIRIES</u>	:	Eastern Cape region: Ms Myataza Z Tel No: (043) 706 7866 Ms Mgugudo N Tel No: (043) 706 7882 Mr Ndonyela N Tel No: (043) 706 7883 Gauteng region: Mr Masango SS Tel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/37</u>	:	<u>ARTISAN PRODUCTION GRADE A (PRODUCTION WORKSHOPS)</u>
<u>SALARY CENTRE</u>	:	R230 898 per annum
	:	KwaZulu Natal Region:

Ebongweni Maximum: Ref No: KZN 2025/04/36 (X3 Posts)
Estcourt: Ref No: KZN 2025/04/37

- REQUIREMENTS** : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
- DUTIES** : Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Perform maintenance services. Management of performance information.
- ENQUIRIES** : KwaZulu Natal region:
Ms Mchunu GJ Tel No: (033) 355 7386
Ms Mkhize AL Tel No: (033) 355 7370
Mr Khumalo SB Tel No: (033) 033 355 7368.
- NOTE** : Appointment under the Public Service Act.

POST 12/38 : **ARTISAN PRODUCTION GRADE A (BOILERMAKER) REF NO: GP 2025/04/45**

- SALARY CENTRE REQUIREMENTS** : R230 898 per annum
Gauteng Region: Boksburg
- REQUIREMENTS** : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
- DUTIES** : Perform boiler making duties. Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Fabricating, assembling, installing, maintaining, and repairing boilers, tanks, and other large metal vessels, ensuring they operate safely and efficiently. Apply quality control over all services rendered. Costing of product and supplying quotes. Execute basic workshop administration. Management of resources, management of performance information.
- ENQUIRIES** : Gauteng region: Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
- NOTE** : Appointment under the Public Service Act.

POST 12/39 : **ARTISAN PRODUCTION GRADE A (CABINET MAKER)**

- SALARY CENTRE** : R230 898 per annum
Boksburg: Ref No: GP 2025/04/46
Leeuwkop: Ref No: GP 2025/04/47 (X2 Posts)
- REQUIREMENTS** : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
- DUTIES** : Perform cabinet making duties. Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Perform maintenance services. Management of resources.
- ENQUIRIES** : Gauteng region: Mr Masango SS Tel No: (012) 420 0173/ Ms Feni SAP (012) 420 0173/ (012) 420 0179.
- NOTE** : Appointment under the Public Service Act.

POST 12/40 : **ARTISAN PRODUCTION GRADE A (ELECTRICIAN)**

- SALARY** : R230 898 per annum

<u>CENTRE</u>	:	<p>Gauteng Region: Boksburg Ref No: GP 2025/04/48</p> <p>Limpopo, Mpumalanga and North West Region: Standerton Medium A Ref No: LMN 2025/04/41 Witbank Ref No: LMN 2025/04/42</p> <p>KwaZulu Natal Region: Durban Medium C: Ref No: KZN 2025/04/38</p> <p>Western Cape Region: Allandale: Ref No: WC 2025/04/66 Brandvlei: Ref No: WC 2025/04/67 Drakenstein: Ref No: WC 2025/04/68 Goodwood: Ref No: WC 2025/04/69 Voorberg: Ref No: WC 2025/04/70</p>
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
<u>DUTIES</u>	:	Training of offender as well as apprentices. The quality assessment of electrical services. Maintenance of building works standard in the management area. The management of maintenance project. Perform electrical maintenance services. Manage resources.
<u>ENQUIRIES</u>	:	<p>Gauteng region: Mr Masango SS Tel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179.</p> <p>KwaZulu Natal region: Ms Mchunu GJ Tel No: (033) 355 7386 Ms Mkhize AL Tel No: (033) 355 7370 Mr Khumalo SB Tel No: (033) 033 355 7368</p> <p>Limpopo, Mpumalanga and North West region: Mr Ziqubu Z Tel No: (012) 306 2025 Ms Nomvela PM Tel No: (012) 306 2033 Ms Lekhuleni TD Tel No: (012) 306 2034</p> <p>Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518</p>
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/41</u>	:	<u>ARTISAN PRODUCTION GRADE A (PLUMBER)</u>
<u>SALARY CENTRE</u>	:	R230 898 per annum
<u>CENTRE</u>	:	<p>Gauteng Region: Boksburg: Ref No: GP 2025/04/49 Zonderwater: Ref No: GP 2025/04/50</p> <p>KwaZulu Natal Region: Durban Medium C: Ref No: KZN 2025/04/39</p> <p>Western Cape Region: Drakenstein: Ref No: WC 2025/04/71 Goodwood: Ref No: WC 2025/04/72 West Coast: Ref No: WC 2025/04/73</p>
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
<u>DUTIES</u>	:	Training of offenders as well as apprentices. Execute work as per requisition/orders received from clients. Apply quality control to plumbing services. Costing of product and supply quotes. Execute basic workshop administration. Execute administrative and related functions. Perform plumbing maintenance services. Manage resources.
<u>ENQUIRIES</u>	:	Gauteng region:

Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179

KwaZulu Natal region:

Ms Mchunu GJ Tel No: (033) 355 7386
Ms Mkhize AL Tel No: (033) 355 7370
Mr Khumalo SB Tel No: (033) 033 355 7368

Western Cape region:

Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE : Appointment under the Public Service Act.

POST 12/42 : **ARTISAN PRODUCTION GRADE A (WOOD POLISHER/SPRAY PAINTER)**
REF NO: GP 2025/04/51

SALARY : R230 898 per annum
CENTRE : Gauteng Region: Boksburg
REQUIREMENTS : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.

DUTIES : Perform wood painter/wood polisher duties. Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Perform finishing wooden structures as well as preparing surfaces and applying paint and other coatings maintenance services.

ENQUIRIES : Gauteng region:
Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179

NOTE : Appointment under the Public Service Act.

POST 12/43 : **ARTISAN PRODUCTION GRADE A (WOOD FINISHER/WOOD MACHINIST)**

SALARY : R230 898 per annum
CENTRE : **Gauteng Region:**
Boksburg Ref No: GP 2025/04/52
Leeuwkop Ref No: GP 2025/04/53 (X2 Posts)

REQUIREMENTS : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.

DUTIES : Responsibilities: Perform wood machinist duties. Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Perform maintenance services. Management of resources.

ENQUIRIES : Gauteng region:
Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179

NOTE : Appointment under the Public Service Act.

POST 12/44 : **ARTISAN PRODUCTION GRADE A (CARPENTER)**

SALARY : R230 898 per annum
CENTRE : Gauteng Region: Leeuwkop Ref No: GP 2025/04/54
Western Cape Region: Brandvlei Ref No: WC 2025/04/74
REQUIREMENTS : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of

		legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
<u>DUTIES</u>	:	Training of offenders as well as apprentices. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Execute administrative and related functions. Perform carpentry maintenance services. Manage re-sources.
<u>ENQUIRIES</u>	:	Gauteng region: Mr Masango SSTel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179 Western Cape region: Ms NA Mdladlamba Tel No: (021) 550 6014 Ms A Reddy Tel No: (021) 559 7929 Mr S Sikisazane Tel No: (021) 558 0108 Ms NC Sotyibi Tel No: (021) 558 0518
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/45</u>	:	<u>ARTISAN PRODUCTION GRADE A (PAINTER)</u>
<u>SALARY CENTRE</u>	:	R230 898 per annum Gauteng Region: Johannesburg Ref No: GP 2025/04/55 KwaZulu Natal Region: Kokstad Ref No: KZN 2025/04/40 (X2 Posts)
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
<u>DUTIES</u>	:	Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Perform painting services according to client specification and within limits production capability. Produce objects with material and equipment according to job specifications and recognized standards. Inspect equipment and facilities for technical faults. Repair equipment according to standards. Service equipment according to schedule. Execute basic workshop administration and related functions. Maintain and advance expertise. Manage resources.
<u>ENQUIRIES</u>	:	Gauteng region: Mr Masango SS Tel No: (012) 420 0173 Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179. KwaZulu Natal region: Ms Mchunu GJ Tel No: (033) 355 7386 Ms Mkhize AL Tel No: (033) 355 7370 Mr Khumalo SB Tel No: (033) 033 355 7368.
<u>NOTE</u>	:	Appointment under the Public Service Act.
<u>POST 12/46</u>	:	<u>ARTISAN PRODUCTION GRADE A (BRICKLAYER)</u>
<u>SALARY CENTRE</u>	:	R230 898 per annum Gauteng Region: Baviaanspoort Ref No: GP 2025/04/56 Western Cape Region: Allandale Ref No: WC 2025/04/75 Pollsmoor Ref No: WC 2025/04/76 (X2 Posts) Voorberg Ref No: WC 2025/04/77
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.
<u>DUTIES</u>	:	Produce building designs according to specifications. Laying bricks with material and equipment according to job specifications and recognized standards. Inspect brick laying equipment and facilities for technical faults. Repair equipment according to standards. Apply brick laying according to

schedule. Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration.

ENQUIRIES : **Gauteng region:**
Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
Western Cape region:
Ms NA Mdladlamba Tel No: (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE : Appointment under the Public Service Act.

POST 12/47 : **ARTISAN PRODUCTION GRADE A (UPHOLSTERY/AUTOTRIMMER)**

SALARY : R230 898 per annum
CENTRE : Gauteng Region: Leeuwkop Ref No: GP 2025/04/57
Western Cape Region: Pollsmoor Ref No: WC 2025/04/78

REQUIREMENTS : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies and Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.

DUTIES : Perform upholstery duties. Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Perform maintenance services. Management of resources.

ENQUIRIES : **Gauteng region:**
Mr Masango SS Tel No: (012) 420 0173
Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179
Western Cape region:
Ms NA Mdladlamba (021) 550 6014
Ms A Reddy Tel No: (021) 559 7929
Mr S Sikisazane Tel No: (021) 558 0108
Ms NC Sotyibi Tel No: (021) 558 0518

NOTE : Appointment under the Public Service Act.

POST 12/48 : **ARTISAN PRODUCTION GRADE A (STEEL) REF NO: LMN 2025/04/43**

SALARY : R230 898 per annum
CENTRE : Limpopo, Mpumalanga, North West Region, Thohoyandou
REQUIREMENTS : An appropriate Trade Test Certificate underwritten by the Manpower Training Act (Red Seal). Valid driver's licence. Competencies And Attributes: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity, self-management, customer focus and responsiveness. Communication. Planning and organizing.

DUTIES : Perform laying out and fabricating structural on order to build metal structures. Train offenders in the applicable trade. Execute work as per requisition/orders received from clients. Apply quality control to manufactured products. Costing of product and supply quotes. Execute basic workshop administration. Perform maintenance steel and works services.

ENQUIRIES : Limpopo, Mpumalanga and North West region:
Mr Ziqubu Z Tel No: (012) 306 2025
Ms Nomvela PM Tel No: (012) 306 2033
Ms Lekhuleni TD Tel No: (012) 306 2034

NOTE : Appointment under the Public Service Act.

<u>POST 12/49</u>	:	<u>CHAIRPERSON OF INDEPENDENT RISK MANAGEMENT COMMITTEE</u> <u>REF NO: HO 2025/04/01</u> Three (3) Year Contract
<u>SALARY</u>	:	Compensation will be in accordance with rates as determined by National Treasury. Schedules in this regard are issued annually with specific hourly or daily rates. All other refundable expenses are based on the Department's related policies in line with the National Treasury guidelines.
<u>CENTRE REQUIREMENTS</u>	:	National Head Office: Pretoria The incumbent must be an independent external Chairperson, with extensive knowledge and experience in relevant regulations and prescripts, including the Public Finance Management Act, Treasury Regulations, ISO31000, King IV report on Corporate Governance, the Committee of Sponsoring Organizations (COSO) and Public Sector Risk Management Framework. Must have previously served on the Risk Management/Audit Committee. Experience in Risk Management, Financial Management, Information Technology, Anti-Fraud and Corruption and Auditing in Public or Private Sector.
<u>DUTIES</u>	:	The primary objective of the Risk Management Committee is to assist the Accounting Officer to discharge his duties in respect of risk management with an ultimate aim of achieving the Department's objectives. The incumbent's duties will be to: Provide an oversight role on the review and monitoring implementation of the risk management framework, policy, charter and strategy within the Department. Provide guidance on integration of risk management into planning, monitoring and reporting processes. Ensures that the internal audit function's role and mandate are reviewed and approved, as well as the annual internal audit plan. Provide advice/guidance on setting and review of the risk appetite, tolerance levels, and anti-fraud measures. Lead the Committee in conducting its activities in terms of the Public Sector Risk Management Framework, PFMA, Risk Committee Charter and King IV Report on Corporate Governance. Provide proper and timely reports to the Accounting Officer on the state of risk management, together with aspects requiring improvement accompanied by the Committee's recommendations to address such issues. Perform any other duties of the Risk Management Committee as specified in the terms of reference (Committee Charter). Ensures that the committee oversees compliance with relevant regulations and legal requirements. Report annually to the Executive Authority through Audit and Risk Committee. Ensures that the committee reviews and approves risk policies and controls to ensure they are effective in mitigating risks. Management of the committee: Take all reasonable steps to ensure that the committee fulfils its responsibilities and obligations. Calling and chairing quarterly meetings. Act as liaison between the Accounting Officer and Audit Committee. Maintain ethical and responsible decision-making framework at committee level and address any unethical or dishonest situation or potential conflict of interest brought to his/her attention in a timely and efficient manner. Provide overall leadership to the Committee without limiting the principles of collective responsibilities of Committee decisions. Running the meeting: Set an agenda for each meeting. Chair the meeting to the RMC, take all reasonable steps to encourage participation of all committee members in the Committee meetings and facilitate free and constructive discussion and maintain a good relationship with the secretariat to ensure that all tasks which were completed between the meetings are completed.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139. Send your complete application to: Department of Correctional Services, Post Advertisement Section, Private Bag X136, Pretoria, 0001 OR hand deliver at: 124 WF Nkomo Street, Poyntons Building, Cnr WF Nkomo and Sophie De Bruyn Street, Pretoria, 0001 (Previous: Cnr Church and Schubart Street) OR you can email your application to NationalOfficeHRM@dcs.gov.za . Contact persons: Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139.
<u>NOTE</u>	:	Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful. Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification and criminal records verification. Note: All costs incurred due to your application/nomination will be at your own expense. CV's should be aligned to reflect one's degree of compliance with the above-mentioned

requirements and duties. Candidates must comply with the minimum appointment requirements. Applications: A covering application letter outlining area/s of specialization as well as motivation for appointment, a detailed Curriculum Vitae with three contactable references, should be submitted. Only shortlisted candidates will be required to submit certified copies not older than 6 months of qualifications and other related documents on or before the day of the interview. Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and responsibilities. It is the sole responsibility of an applicant to ensure that their application reaches DCS before the closing date of 24 April 2025 @ 15h45. The Department of Correctional Services reserves the right not to fill these posts. In terms of Section 38 of the Public Finance Management Act, 1999 (Act 1 of 1999) (the "PFMA"), the Department of Correctional Services requires the services of a qualified and interested person to serve as the Chairperson of its Risk Management Committee. The incumbent will advise the Accounting Officer on Enterprise-wide Risk Management in fulfilling his mandate as required by the PFMA. Appointment will be made for a period of 3 years, subject to renewal at the discretion of the Department. The Chairperson may not serve more than two terms. This is not a full-time appointment. Risk Management Committee has four statutory meetings per annum and additional meetings be convened by the chairperson as deemed necessary by the Committee or Accounting Officer.

- CLOSING DATE** : 24 April 2025 at 15h45.
- POST 12/50** : **CHAIRPERSON OF ICT STEERING COMMITTEE REF NO: HO 2025/04/02**
 Three (3) Year Contract
 The Department of Correctional Services calls on all independent suitably qualified and interested persons to serve as a Chairperson of ICT Steering Committee for a period of three (3) years.
- SALARY** : The remuneration shall be in line with the Accounting Authority approved remuneration policy aligned to National Treasury remuneration directives.
- CENTRE** : National Head Office: Pretoria
- REQUIREMENTS** : A post-graduate degree in Information Communication Technology (ICT) or Computer Science or equivalent qualification with expertise in Information Communication Technology (ICT). A Master's degree in Computer Science or ICT and membership with a relevant professional body will serve as an advantage. Minimum of eight (8) years' experience in an IT role at Senior Management level gained within either of the following areas – IT governance principles and processes, IT policy frameworks and best practices, IT Risk Management, Cyber Security: Enterprise and IT architecture and implementation of IT Strategies and plans. Must have an exposure of (5) years' experience serving as ICT Governance Chairperson in the public sector environment. Additionally, any of these qualifications: COBIT, CISM, CISSP, CICP, CISA, CRISC and CGEIT certifications will be an added advantage. Previous experience of serving as a member or chairperson of an ICT Steering Committee or on an Audit Committee providing ICT expertise from an oversight perspective. A valid and unendorsed code 8 driver's license. The appointment will be supported by the terms of reference and a contract. 8 years or more management experience at a senior management level related to ICT, of which three years must have been spend as a chairperson overseeing IT functions. Proficiencies in governance -related frameworks like COBIT 2019. At least five years proven knowledge and understanding of King IV Report on Corporate Governance requirements, Treasury Regulations, PFMA and Government related legislation, policies and processes. Experience in public sector, the State Information Technology Agency (SITA), in depth knowledge of IT Governance, Cybersecurity, strong understanding of IT Budgeting and Supply Chain Management processes in Government will serve as an added advantage. Expertise in Artificial Intelligence (AI), Data Analytics, Integrating Technology into business processes. A demonstrated track record of diligence and integrity. Strong leadership, excellent communication skills and interpersonal skills. Strong and dynamic leadership skills, analytical; reasoning ability, integrity, good interpersonal and communication skills, exhibit an independence of mind in deliberations and be proactive in advising the Accounting Officer. Professional approach to duties, including commitment of time and effort. Ability to encourage openness and transparency. Ability to work constructively with management. Prospective candidate should possess the

following: Broad business, corporate governance and/or financial management experience. Public sector experience. An understanding of the business in which the organisation operates. Familiarity with risk management practices. Expertise in relation to DPSA Corporate Governance of ICT Framework, COBIT, ITIL and relevant ISO Standards. Expertise in ICT investment and monitoring the management and mitigation of ICT risks as well as cyber security.

DUTIES : Provide oversight on the management and use of ICT in the department. Review the funding approach and long-term sustainability (technological, financial and cyber resilience) for proposed initiatives. Providing strategic leadership towards the digitalization of the department, including ICT projects and services. Monitoring the joint ICT planning and resourcing of the ICT programme across the department. Monitoring the implementation of approved plans, policies and strategies. Monitoring that ICT related business risks are mitigated, benefits realization from the ICT investments (portfolio of ICT projects) and audit issues from assurance providers are achieved and providing recommendations and reporting to EXCO on pertinent ICT issues, including ICT strategies and plans. Experience in serving as a governance structure in a government institution will be an added advantage. Communicate approved changes that may have an impact on existing technology services and office-wide strategies. Continuously improve the ICT governance process.

ENQUIRIES : Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139.
APPLICATIONS : Send your complete application to: Department of Correctional Services, Post Advertisement Section, Private Bag X136, Pretoria, 0001 OR hand deliver at: 124 WF Nkomo Street, Poyntons Building, Cnr WF Nkomo and Sophie De Bruyn Street, Pretoria, 0001 (Previous: Cnr Church and Schubart Street) OR you can email your application to NationalOfficeHRM@dcs.gov.za. Contact persons: Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139.

NOTE : Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful. Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification and criminal records verification. Note: All costs incurred due to your application/nomination will be at your own expense. CV's should be aligned to reflect one's degree of compliance with the above-mentioned requirements and duties. Candidates must comply with the minimum appointment requirements. Applications: A covering application letter outlining area/s of specialization as well as motivation for appointment, a detailed Curriculum Vitae with three contactable references, should be submitted. Only shortlisted candidates will be required to submit certified copies not older than 6 months of qualifications and other related documents on or before the day of the interview. Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and responsibilities. It is the sole responsibility of an applicant to ensure that their application reaches DCS before the closing date of 24 April 2025 @ 15h45. The Department of Correctional Services reserves the right not to fill these posts. Appointment will be for a period of three (3) years, subject to renewal at the discretion of the Department of Correctional Services. The appointment will be supported by the terms of reference and a contract.

CLOSING DATE : 24 April 2025 at 15h45.

POST 12/51 : **DEPUTY CHAIRPERSON OF AUDIT COMMITTEE REF NO: HO 2025/04/03**
Three (3) Year Contract
The Department of Correctional Services calls on all independent suitably qualified and interested persons to serve as Deputy Chairperson and a Member of the Audit Committee for a period of three (3) years.

SALARY : Remuneration will be paid in accordance with the Treasury Regulations 20.2.2.
CENTRE : National Head Office: Pretoria
REQUIREMENTS : An NQF level 8 qualification in any of the following fields: Accounting, Auditing, Risk Management, Information and Communication Technology or equivalent. Five (5) years' experience as a member of an Audit Committee in the public sector. Additional three (3) years' experience as an Audit Committee Chairperson. In-depth knowledge of the PFMA and its regulations as well as

other governing prescripts applicable to the department. Membership of recognized professional bodies. Additionally, any of these qualifications CA (SA), CCSA, CIA, CICP, CISA, CFE and pupillage certifications will be an added advantage. A valid and unendorsed code 8 driver's license. The appointment will be supported by the terms of reference and a contract. Integrity, reliability, good communication, interpersonal and leadership skills. Exhibit an independence of mind in deliberations and be proactive in advising the Accounting Officer. Professional approach to duties, including commitment of time and effort. Ability to encourage openness and transparency. Ability to work constructively with management. Prospective candidate should possess the following: broad business, corporate governance and/or financial management experience. Public sector experience. An understanding of the business in which the organisation operates. Familiarity with risk management practices. An understanding of internal controls. An understanding of major accounting practices and public sector reporting formats. Familiarity with legislative requirements. Understanding of the roles of internal and external audit. Good understanding of the control framework.

DUTIES : Deputize the Chair of the Audit Committee. Chair the meetings when the chairperson is not available. Effective governance and compliance with applicable legislation and prescripts. Evaluate the adequacy of the organisation's control environment. Attend meetings as often as required but at least five (5) times in a year and be flexible with time. Perform duties in accordance with the approved Audit Committee Charter.

ENQUIRIES : Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139.
APPLICATIONS : Send your complete application to: Department of Correctional Services, Post Advertisement Section, Private Bag X136, Pretoria, 0001 OR hand deliver at: 124 WF Nkomo Street, Poyntons Building, Cnr WF Nkomo and Sophie De Bruyn Street, Pretoria, 0001 (Previous: Cnr Church and Schubart Street) OR you can email your application to NationalOfficeHRM@dcs.gov.za. Contact persons: Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139.

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CLOSING DATE : 24 April 2025 @ 15h45.

POST 12/52 : **MEMBER OF AUDIT COMMITTEE REF NO: HO 2025/04/04**
 Three (3) Year Contract
 The Department of Correctional Services calls on all independent suitably qualified and interested persons to serve as member of its Audit Committee for a period of three (3) years.

SALARY : Remuneration will be paid in accordance with the Treasury Regulations 20.2.2.
CENTRE : National Head Office: Pretoria []
REQUIREMENTS : Applicants should be in possession of any of the listed qualifications: B. Compt/B. Com in Accounting or Internal Auditing, B. Com (Hons), BSc Computer Sciences, BSc (Hons), MBA, LLB and additionally any of these

qualifications: CA (SA), CCSA, CIA, CISA, CRISC, CGEIT, CISSP or pupillage certifications. Experience in any of the following fields: IT Audit (Strategic, Operational and Technical), IT Governance, IT Security, Large Scale IT Application Development and Implementation Programmes. Risk management, internal controls and governance processes. Core business of the Department of Correctional Services and appropriate experience in the environment. Performance management. Financial management. Internal and external auditing. Legal services. Relevant senior management experience and public sector experience would be preferred for this role. Preference will be given to candidates who demonstrate experience in participating in governance structures, ability to dedicate time to the activities of the Audit Committee and experience in serving on Audit Committees.

DUTIES

: As an Advisory Committee to the Accounting Officer in terms of the requirements of the Public Finance Management Act, the Audit Committee will: Assist the Chairperson in the effective execution of his/her responsibilities with the ultimate aim of the achievement of the organization's objectives. Review the coordination of audit efforts to ensure completeness of the coverage and promote the effective use of the audit resources. Review adequacy and effectiveness of the Departments' governance processes, risk management and internal controls, including information system, programme management and security controls. Review the quality of the financial and other management information produced to ensure integrity, reliability, and accuracy thereof. Review any accounting and audit related significant findings and recommendation of the internal and external auditors together with management's responses thereto. Examine and review the annual financial statements before final approval thereof. Review compliance with legal and regulatory provisions. Review any significant incidents of a criminal or irregular nature.

**ENQUIRIES
APPLICATIONS**

: Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139.
: Send your complete application to: Department of Correctional Services, Post Advertisement Section, Private Bag X136, Pretoria, 0001 OR hand deliver at: 124 WF Nkomo Street, Poyntons Building, Cnr WF Nkomo and Sophie De Bruyn Street, Pretoria, 0001 (Previous: Cnr Church and Schubart Street) OR you can email your application to NationalOfficeHRM@dcs.gov.za. Contact persons: Mr Y Naidoo at (084) 757 7733 or Ms TP Ngobeni at (076) 754 0139.

NOTE

: Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful. Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification and criminal records verification. Note: All costs incurred due to your application/nomination will be at your own expense. CV's should be aligned to reflect one's degree of compliance with the above-mentioned requirements and duties. Candidates must comply with the minimum appointment requirements. Applications: A covering application letter outlining area/s of specialization as well as motivation for appointment, a detailed Curriculum Vitae with three contactable references, should be submitted. Only shortlisted candidates will be required to submit certified copies not older than 6 months of qualifications and other related documents on or before the day of the interview. Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and responsibilities. It is the sole responsibility of an applicant to ensure that their application reaches DCS before the closing date of 24 April 2025 @ 15h45. The Department of Correctional Services reserves the right not to fill these posts. Appointment will be for a period of three (3) years, subject to renewal at the discretion of the Department of Correctional Services. The appointment will be supported by the terms of reference and a contract.

CLOSING DATE

: 24 April 2025 @ 15h45.